



STAFF REPORT

To: Electoral Area Services Committee

Date: 2025-04-10

From: Kinga Al-Mubarak, Accountant

Subject: 2025 Grant-in-Aid Request – Cultus Lake Park Board Community Events and Engagement Committee, Electoral Area H

Reviewed by: Beth Klein, Controller/Deputy Financial Officer
Kelly Lownsbrough, Director of Corporate Services & CFO
Jennifer Kinneman, Chief Administrative Officer

RECOMMENDATION

THAT the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$4,000 to the Cultus Lake Park Community Events and Engagement Committee, funded from the 2025 Electoral Area H grant-in-aid budget, to help offset the costs of the annual Cultus Lake Day event.

BACKGROUND

The Fraser Valley Regional District (“FVRD”) Electoral Area Grant-in-Aid program is available to non-profit community groups or individuals who provide a service or benefit to their Electoral Area community. Funding is available year-round to all applicants who meet the criteria and eligibility requirements as outlined in the Electoral Area Grant-in-Aid Policy & Application Form.

The Electoral Areas have an annual Grant-in-Aid budget, which is set through the Financial Planning process. This budget considers the expected aspirations of the communities and must not exceed the calculated maximum value based on the net taxable property values of the area.

All funding requests must be supported by the Electoral Area Director and approved by the Board.

DISCUSSION

The Cultus Lake Park Community Events and Engagement Committee (The “Committee”) is a community/volunteer committee through the care of the **Cultus Lake Park Board**. The Committee’s purpose is to create experiences that promote community spirit and pride within Cultus Lake Park, through activities for residents and non-residents.

The Committee is requesting a grant-in-aid to assist with the costs of hosting the annual Cultus Lake Day event. The all-ages activities at this event include **a parade, pancake breakfast, a children's fun zone**, live music, food trucks, and a farmers market with local artisans.

The Cultus Lake Park Community Events and Engagement Committee has a website, is responsive to questions, and their meeting agendas are available on their website; therefore, considered financially and administratively sound. There are no application restrictions noted with this request, these costs are not the responsibility of senior levels of government, and individual donations are collected for this project.

This request for funding is eligible under the Electoral Area grant-in-aid policy under **"Activities/programs which are accessible to a large portion of the electoral area" option.**

Please refer to the completed Grant-in-Aid application attached and note that financial statements/reports were not provided as the application is not greater than \$4,000.

Director Dixon is in support of this request for \$4,000.

COST

The \$4,000 cost will be funded from the 2025 Electoral Area H grant-in-aid budget, which has sufficient funds to support this request.

CONCLUSION

A grant-in-aid application has been received from the Cultus Lake Park Community Events and Engagement Committee to help offset the costs of the annual Cultus Lake Day event. The application is complete and meets the eligibility criteria and approval criteria as outlined in the Policy. No application restrictions are noted and the Electoral Area Director is supportive of the full amount.