

To: Electoral Area Advocacy Committee

Date: 2025-04-14

From: Jaime Van Nes, Director of Legislative Services/Corporate Officer

Subject: Options for determining Electoral Area Advocacy Committee Chair

Reviewed by: Jennifer Kinneman, Chief Administrative Officer

RECOMMENDATION

THAT the Electoral Area Advocacy Committee provide an option for determining the committee Chair:

OPTION 1: No changes to the Electoral Area Advocacy Committee Terms of Reference

OPTION 2: Automatic committee Chair membership linked to the Electoral Area Services Committee Chair

OPTION 3: Election for committee Chair amongst committee members

BACKGROUND

At the October 2023 Board meeting, the FVRD Board resolved to establish the Electoral Area Advocacy Committee (EAAC) for the purpose of recommending topics of advocacy at the Union of British Columbia Municipalities (UBCM) annual convention, as well as recommending topics for UBCM meeting requests as part of the UBCM annual convention. The adopted Terms of Reference for the EAAC set out membership as follows:

Committee members will be appointed by the Chair of the Board and include five members, including the Board Chair and four electoral area directors. Quorum will be a majority of the members of the committee.

As the Terms of Reference are silent on the methodology of determining the EAAC Chair, the default is for the FVRD Board Chair to automatically become EAAC Chair.

At the January 27, 2025 EAAC meeting, a resolution was passed by the committee directing staff to prepare a report providing options for determination of the committee Chair.

DISCUSSION

Option 1: Status Quo

As noted above, as the EAAC Terms of Reference are silent on the methodology for determining the committee Chair, the default is for the FVRD Board Chair to act as EAAC Chair. Should the committee choose this option, no changes to the EAAC Terms of Reference would be required.

Option 2: Automatic Membership

A second option for the committee's consideration is to provide for an automatic membership based on the Electoral Area Services Committee Chair. This methodology is similar to what is used in the Regional and Corporate Services Committee Terms of Reference, with the suggested wording:

The Chair of Electoral Area Advocacy Committee shall be the Electoral Area Services Committee Chair. If the Electoral Area Services Committee Chair is not present, Electoral Area Advocacy Committee members shall elect a member to Chair the meeting from those Directors in attendance at the meeting.

If the committee were to choose this option, the EAAC Terms of Reference would require to be updated.

Option 3: Election from amongst the committee membership

Lastly, the third option for the committee's consideration is to provide for an election from amongst the committee membership to determine the EAAC Chair. Suggested wording for this option would be:

The Chair of the Electoral Area Advocacy Committee will be decided by the committee members.

Depending on the option chosen by the committee, staff will report back to a future meeting to provide the draft revised Terms of Reference to ensure **alignment with the committee's direction**.

COST

No costs associated with this report.

CONCLUSION

As the Terms of Reference for this newly created Committee are silent on the methodology of determining the EAAC Chair, the default is for the FVRD Board Chair to automatically become EAAC Chair.

At the January 27, 2025 EAAC meeting, a resolution was passed by the committee directing staff to prepare a report providing options for determination of the committee Chair.

Three options are presented for the committee's consideration: 1. Status Quo, 2. Automatic membership, or 3. Election from amongst the committee membership.