

To: Electoral Area Services Committee

Date: 2025-05-15

From: Louise Hinton, Bylaw Compliance and Enforcement Officer

Subject: Special Event Permit #2025-01 – Camping for the Canadian Archery Challenge

Reviewed by: Bill Ozeroff, Manager of Inspection Services
Graham Daneluz, Director of Planning & Development
Jennifer Kinneman, Chief Administrative Officer

RECOMMENDATION

THAT the Fraser Valley Regional District Board approve the Class 1 Special Event Licence No. 2025-01 to facilitate camping activities for the Canadian Archery Challenge Event to be held Friday June 20, 2025, to Sunday June 22, 2025 at Sasquatch Mountain Resort, subject to the receipt of all required documentation necessary to complete the application;

AND THAT the Fraser Valley Regional District Board waive the requirement for a security fee;

AND FURTHER THAT the Fraser Valley Regional District Board authorize FVRD signatories to execute all instruments associated with the Special Event Licence No. 2025-01.

BACKGROUND

This special event application is to facilitate on-site camping for the Canadian Archery Challenge event hosted by the owner and operator of Sasquatch Mountain Resort, Berezan Resort (Sasquatch) Ltd. The event will draw about 250 - 300 participants, volunteers, and supporters. It is estimated between 25 – 40 people will be utilizing the on-site camping space. Events of more than 200 people require a Special Event Licence under *Fraser Valley Regional District Special Events Bylaw No. 0111, 1997* (Bylaw 0111).

DISCUSSION

The Special Event application is to provide on-site camping for the multi-day Archery Event between Friday June 20, 2025, at 5:00pm to Sunday June 22, 2025, at 3:00pm. An application has been received on behalf of the host of the event, Sasquatch Mountain Resort (**Appendix "A"**).

The applicant has submitted an arrangement statement as an addendum to the application that provides a general overview of key stakeholders and event plans (**Appendix “B”**).

The applicant is not required to obtain a special events permit for the main Archery Event itself as Bylaw 0111, Section 4, provides an exemption for any event held as part of normal mountain operations. Approvals for events of this nature at a ski resort are granted through a licence of occupation and **the Province’s** Commercial Alpine Ski Policy. Sasquatch Mountain ski resort holds a year-round License of Occupation issued by the Province of BC.

The Archery event doesn’t include on-site camping. As such, the applicant has applied for a special event application to permit the camping activities for the duration of the event.

PROPERTY INFORMATION

Zoning:

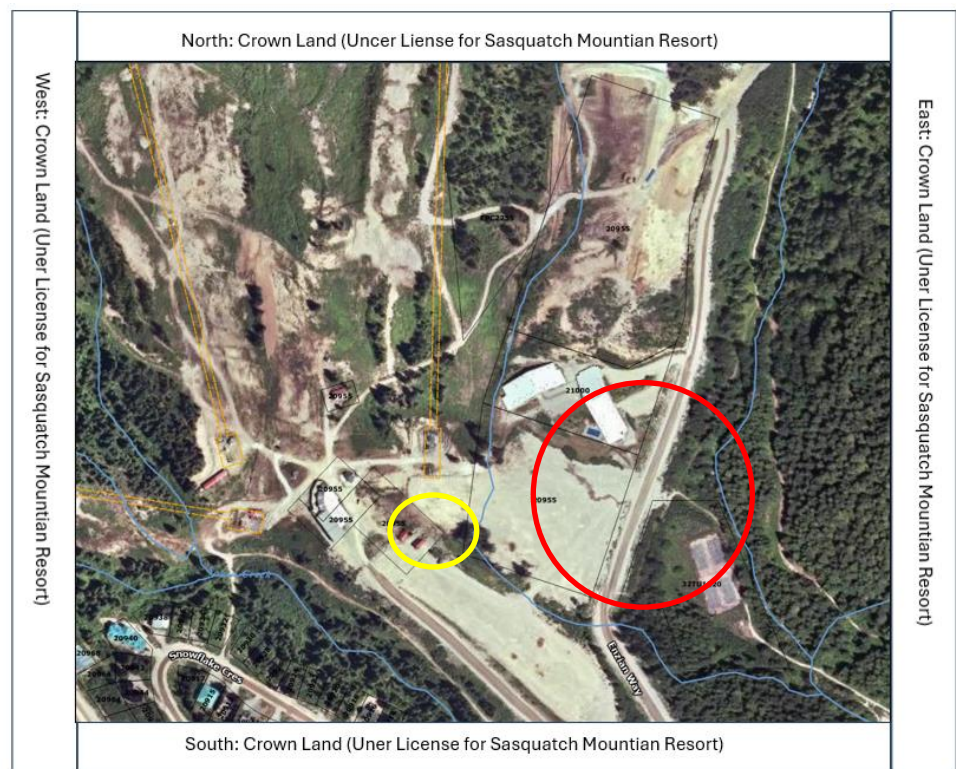
Alpine Ski Resort Zone (ASL)

Camping Location: ●

P-2 Parking Lot Parcel
(PID: 006-343-635)

Day Lodge: ●

Washrooms, food and
running water.



Event Details

The Special Event Permit for the on-site camping activities associated with the archery event anticipates approximately 250-300 participants and supporters and an estimated 25 – 40 people utilizing the on-site camping. As such, the event is classified as a Class 1 Special Event per Section 6 of the Bylaw:

“Class 1 Special Event” means a Special Event having an attendance of two hundred (200) or more people and less than five hundred (500) people.”

The application states that all camping will be fully within the P2 Parking lot parcel of the property. Camping will be required to be self-contained – meaning no water or power hook-ups available. There

will be no open fires permitted – only propane fire pits will be allowed at the site. Campers will have full access to all Sasquatch Mountain Resorts’ **restroom and drinking water facilities at the day lodge** for the duration of the camping.

The event will introduce Alpine 3-D Archery to the area – the only event of its kind north of the boarder. The on-site camping will allow for additional economical accommodation options for the participants and their families to be able to stay within proximity to the mountain’s archery activities.

Security and crowd control, transportation, trash management, and first aid, will all be addressed though Sasquatch Mountains Normal Operations Measures approved within their licence of occupation. There are no additional Health Department concerns as the camping will all be self contained.

In addition to the FVRD Special Event Licence, the applicant will be required to notify Hemlock Valley Fire Department and the local Agassiz Detachment of Royal Canadian Mounted Police (RCMP) about the on-site camping associated to the Archery Event.

The applicant must submit the notification items prior to the event. The draft Special Event Licence (**Schedule “B”** in the bylaw) may be given preliminary approval per Section 11 of the Bylaw subject to receipt of the remaining items.

As described in the arrangement statement this archery event offers two immersive archery courses on the mountain resorts ski area in two well marked and controlled areas that will be accessible through lift access and hiking.

Providing additional camping accommodations to this type of event will help to promote tourism to this mountain resort community in the off-season providing additional economic growth in the area.

The applicant has provided additional location material in the form of a site plan information document (Appendix **“C”**). It describes each of the three main areas of the Archery Challenge, inclusive of the on-site camping activities. A – Day Use Area, B – Camping Area, C- Main Parking Area.

Zoning

Currently the P-2 Parking lot at Sasquatch Mountain Resort has an Alpine Ski Resort Zone (ASL). This zone provides for a list of permitted principal uses associated with the normal day-to day operations of the mountain ski resort such as Alpine Ski Loge Use and Parking Lot use. Both the principal uses exclude all overnight accommodation.

The zoning bylaw defines campground use as two or more camping lots that are commercially operated for the temporary accommodation of campers in recreational vehicles or tents and is not listed as a permitted use in the ASL zone.

This special event application is to permit the use of the P2 parking lot parcel at Sasquatch Mountain for temporary on-site camping for this event.

The applicant has advised that the planning work is underway by Sasquatch Mountain Resort for an OCP amendment and re-zoning applications for Phase 1A developments at the resort and permanent RV facilities will be included in the applications.

Bylaw Enforcement

Between the fall of 2020 and the spring of 2021, the Regional District investigated and resolved a bylaw enforcement file related to unauthorized land use for camping activities in the P-2 parking lot.

COST

The applicant has paid the \$200 Class 1 Special Event Licence fee.

There are no costs to process special Event Licences other than a small amount of staff time to receive documents and progress the application.

CONCLUSION

Staff recommend preliminary approval of Special Event Licence No. 2025-01 subject to the receipt of all required notification documentation necessary to complete the application. Staff also recommend that the requirement for a security fee be waived.

Schedule "A"
Draft Special Event Licence

Schedule "B"

Special Events Bylaw No. 0111, 1997
A bylaw to provide for the regulation of "special events"
In all Electoral Areas of the Fraser Valley Regional District

SPECIAL EVENT LICENCE

License Number:	2025-01
Date Issued:	TBD
Promoter:	Brad Giddens, General Manager Representing Sasquatch Mountain Resort
Property Owner with Civic Address:	Description of Land:
Berezan Resort (Sasquatch) Ltd. 20955 Hemlock Valley Road P-2 Parking Lot Only	District Lot 3936 Group 1 New Westminster District. PID 006-343-635
Nature of Special Event:	Camping for the Canadian Archery Challenge
Date of Special Event:	June 20, 2025 – June 22, 2025
Hours of Event:	Friday 5:00pm – Sunday 3:00pm
Maximum Number of Persons Permitted:	250-300

Patricia Ross
FVRD Board Chair

Jennifer Kinneman
Chief Administrative Officer