

FRASER VALLEY REGIONAL DISTRICT
ELECTORAL AREA SERVICES COMMITTEE
OPEN MEETING MINUTES

Thursday, June 5, 2025

1:30 pm

In person at FVRD Boardroom, 4th Floor, or by Zoom Conference Call
45950 Cheam Avenue, Chilliwack, BC V2P 1N6

- Members Present:** Director Bill Dickey, Electoral Area D, Chair
Director Taryn Dixon, Electoral Area H, Vice Chair
Director Cory Cassel, Electoral Area G
Director Hugh Davidson, Electoral Area F (*Zoom*)
Alt. Director Rob Dean, Electoral Area B
Director Diane Johnson, Electoral Area A
Director Patti MacAhonic, Electoral Area E
Director Mel Waardenburg, Electoral Area C
- Regrets:** Director Peter Adamo, Electoral Area B
- Staff Present:** Jennifer Kinneman, Chief Administrative Officer
Stacey Barker, Deputy CAO/Director of Regional Services
Jaime Van Nes, Director of Legislative Services/Corporate Officer
Graham Daneluz, Director of Planning & Development
Tareq Islam, Director of Engineering Services
Lauren Olynick, Deputy Corporate Officer
Beth Klein, Controller/Deputy CFO (*Zoom*)
Katelyn Hipwell, Manager of Planning
Dave Roblin, Manager of Operations
Bill Ozeroff, Manager of Inspection Services
Tarina Colledge, Manager of Emergency Management
Sam Piper, Manager of Communications
Louise Hinton, Bylaw Enforcement Officer (*Zoom*)
Melanie Jones, Assistant Controller (*Zoom*)
Kinga Al-Mubarak, Accountant (*Zoom*)
Kyler Garza, Communications and Engagement Officer
Ray Schipper, Planner I (*Zoom*)
Riley Smith, Planner II (*Zoom*)
Joel Niezen, Network Analyst I
Amanda Molloy, Administrative Manager (*Recording secretary*)
- Also Present:** 1 member of public on Zoom

1. LAND ACKNOWLEDGEMENT

Chair Dickey provided introductory remarks recognizing the homeland of the 31 First Nations located within the Fraser Valley Regional District.

2. CALL TO ORDER

The Chair called the open meeting to order at 1:30pm.

3. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING

Chair Dickey provided a brief report on the Regional and Corporate Services Committee meeting held earlier in the day.

4. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By CASSEL

Seconded By WAARDENBURG

THAT the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of June 5, 2025 be approved;

AND THAT all delegations, reports, correspondence, minutes, and other information set to the Agenda be received for information.

CARRIED

5. MINUTES/MATTERS ARISING

5.1 Draft Electoral Area Services Committee Meeting Minutes - May 15, 2025

Moved By DIXON

Seconded By JOHNSON

THAT the Minutes of the Electoral Area Services Committee Open Meeting held May 15, 2025 be adopted.

CARRIED

5.2 Draft Electoral Area Services Committee of the Whole Open Meeting Minutes - May 20, 2025

Moved By MACAHONIC

Seconded By WAARDENBURG

THAT the Minutes of the Electoral Area Services Committee of the Whole Open Meeting held May 20, 2025 be adopted.

CARRIED

6. FINANCE

6.1 2025 Grant-in-Aid Request – Actively Creating an Exceptional Society, Electoral Areas C and G

Moved By WAARDENBURG
Seconded By CASSEL

THAT the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$3,000 to Actively Creating an Exceptional Society, funded from the 2025 Electoral Area C and G grant-in-aid budgets, to assist with upkeep and expansion of the Mother Earth Magic Food Forest Garden.

CARRIED

6.2 2025 Grant-in-Aid Request – Chilliwack River Valley Firefighters Society, Electoral Area E

Moved By MACAHONIC
Seconded By JOHNSON

THAT the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$2,500 to the Chilliwack River Valley Firefighters Society, funded from the 2025 Electoral Area E grant-in-aid budget, to assist with the cost of hosting a Mother's Day free pancake breakfast and an annual Christmas appreciation dinner.

CARRIED

6.3 2025 Grant-in-Aid Request – Cultus Lake Fire Department, Electoral Area H

Moved By DIXON
Seconded By MACAHONIC

THAT the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$1,000 to the Cultus Lake Fire Department, funded from the 2025 Electoral Area H grant-in-aid budget, to assist with activities or items intended to show appreciation for the dedication and time of its members.

CARRIED

6.4 2025 Grant-in-Aid Request – Columbia Valley Fire Department, Electoral Area H

Moved By DIXON

Seconded By WAARDENBURG

THAT the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$1,000 to the Columbia Valley Fire Department, funded from the 2025 Electoral Area H grant-in-aid budget, to assist with activities or items intended to show appreciation for the dedication and time of its members.

CARRIED

6.5 2025 Grant-in-Aid Request – Cultus Lake Stewardship Society, Electoral Area H

Moved By DIXON

Seconded By JOHNSON

THAT the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$2,000 to Cultus Lake Stewardship Society, funded from the 2025 Electoral Area H grant-in-aid budget, to assist with unfunded expenses.

CARRIED

6.6 Financial Plan 2025-2029 Amendment - June

Moved By JOHNSON

Seconded By WAARDENBURG

THAT the Fraser Valley Regional District Board direct Staff to prepare for the Board's consideration an amendment to the Fraser Valley Regional District Regional District 2025-2029 Financial Plan Bylaw No. 1769, 2025 to include an additional Electoral Area Service Amendment.

CARRIED

7. ENGINEERING & UTILITIES

7.1 Electoral Area Flood Infrastructure Policy Update and Gap Analysis

Discussion ensued resulting in the proposal of several amendments to the policy.
Discussion continued regarding the funding of infrastructure and subregional, user-pay operating procedures.

Moved By MACAHONIC

Seconded By DAVIDSON

THAT the Fraser Valley Regional District Board approve the updated Electoral Area Flood Infrastructure Management Service Provision Policy.

CARRIED

7.2 Fraser Valley Regional District North Cultus Sewer System Service Area Amendment Bylaw No 1786, 2025

Moved By DIXON

Seconded By MACAHONIC

THAT the Fraser Valley Regional District Board give three readings to the bylaw cited as *Fraser Valley Regional District North Cultus Sewer System Service Area Amendment Bylaw No. 1786, 2025*;

CARRIED

7.3 Fraser Valley Regional District Parkview Street Lighting Service Area Amendment Bylaw No 1787, 2025

Moved By DIXON

Seconded By JOHNSON

THAT the Fraser Valley Regional District Board give three readings to the bylaw cited as *Fraser Valley Regional District Parkview Street Lighting Service Area Amendment Bylaw No. 1787, 2025*.

CARRIED

8. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT

8.1 Servicing Feasibility Study for Lake Errock Neighbourhood Plan

A presentation was provided by Katelyn Hipwell, Manager of Planning. Discussion ensued regarding purposes of this study, and the challenges identified at a very high level which solidify the need for a full feasibility study to be conducted if an update to the Official Community Plan is needed.

8.2 Area C Official Community Plan Update – Summary of Referral Responses Received Post First Reading

The staff report dated June 5, 2025 by Andrea Antifaeff, Planner II, was provided for information.

8.3 Development Variance Permit 2025-04 to reduce the required front setback to legitimize setback encroachment of an existing structure at 10405 Caryks Road, Area D

Moved By DIXON

Seconded By WAARDENBURG

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2025-04 to reduce the required front setback from 7.6 metres to 6.1 metres at 10405 Caryks Road, Area D, subject to consideration of any comments or concerns raised by the public.

CARRIED

8.4 Special Event Permit 2025-02 – Annual Around the Lake Trail Race, Electoral Area H

Moved By DIXON

Seconded By JOHNSON

THAT the Fraser Valley Regional District Board approve the Class 1 Special Event Licence No. 2025-02 for the Around the Lake Trail Race to be held on Saturday, October 18, 2025, subject to the receipt of all required documentation necessary to complete the application;

AND THAT the Fraser Valley Regional District Board waive the requirement for a security fee;

AND FURTHER THAT the Fraser Valley Regional District Board authorize FVRD signatories to execute all instruments associated with the Special Event Licence No. 2025-02.

CARRIED

9. ADDENDA ITEMS/LATE ITEMS

No items.

10. REPORTS BY STAFF

No items.

11. REPORTS BY ELECTORAL AREA DIRECTORS

Director Cassel reported attendance at an event hosted by the Sasquatch Lions Club that resulted in distribution of bursaries to various community groups and students. Director Cassel expressed gratitude to all members of the club, both past and present, for their efforts in supporting the community since 1980.

Director MacAhonic reported ongoing efforts are being made to advocate for the residents of the Chilliwack River Valley who were affected by the 2021 Atmospheric River event. Director MacAhonic received a letter back from the Ministry regarding the unhoused situation out in Electoral Area E, and on June 22, Director MacAhonic will be speaking at the Goldcorp Centre for Performing Arts as part of a larger production on climate disaster stories. Director Machonic commented on her attendance at the recent FCM conference in Ottawa.

Director Dixon reported on the efforts of local goose management, as well as the start of another composting operation in the Columbia Valley and the owner's efforts to monitor compliance of the property. Director Dixon invited everyone to attend the Cultus Lake Fishing Derby on June 14, hosted by the local Lions Club.

Director Waardenburg reported attendance at the Tourism Harrison AGM, as well as the Kilby Historic Society's AGM.

Director Johnson reported on recent FireSmart efforts in her community, as well as attendance at the recent FCM conference in Ottawa.

Director Davidson thanked staff for their efforts improving the Sylvester Road Transfer Station, and shared that the compost drop-off has been closed recently due to a bear problem on site.

12. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

No questions were asked online or in person and no written correspondence was received.

13. ADJOURNMENT

Moved By DIXON

Seconded By JOHNSON

THAT the Electoral Area Services Committee Open Meeting of June 5, 2025 be adjourned.

CARRIED

The Fraser Valley Regional Electoral Area Services Committee meeting of June 5, 2025 adjourned at 2:20pm.

MINUTES CERTIFIED CORRECT:

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Director Bill Dickey, Chair

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Corporate Officer/Deputy