

To: Electoral Area Services Committee

Date: 2025-09-04

From: Trevor Lucy, Accountant

Subject: 2025 Grant-In-Aid Request – Deroche Elementary School PAC, Electoral Areas C & G

Reviewed by: Beth Klein, Controller/Deputy CFO  
Jennifer Kinneman, Chief Administrative Officer

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$4,000 to Deroche Elementary School PAC, funded equally from the 2024 Electoral Area C and Electoral Area G grant-in-aid budgets, to assist with the cost of supplies and activities organized by the PAC.

### BACKGROUND

The Fraser Valley Regional District (FVRD) Electoral Area Grant-in-Aid program is available to non-profit community groups or individuals who provide a service or benefit to their Electoral Area community. Funding is available year-round to all applicants who meet the criteria and eligibility requirements as outlined in the Electoral Area Grant-in-Aid Policy & Application Form.

The Electoral Areas have an annual Grant-in-Aid budget, which is set through the Financial Planning process. This budget considers the expected aspirations of the communities and must not exceed the calculated maximum value based on the net taxable values of the area.

All funding requests must be supported by the Electoral Area Director and approved by the Board.

### DISCUSSION

The Deroche Elementary School PAC serves its community as a non-profit organization that teaches community sustainability, community history, and land preservation, as well as assists parents in supporting their children through school. This application meets the eligibility criteria of being submitted by a community group of the benefiting electoral area.

The Deroche Elementary School PAC is requesting a \$4,000 grant-in-aid to assist with the costs associated with supplies for the garden and sewing clubs, bussing for field trips, spirit-wear clothing, and classroom supplies. There are no application restrictions noted with this request and these costs are not the responsibilities of senior levels of government, as confirmed by the applicant. The Deroche

Elementary School PAC has a website and is responsive to questions; therefore, it is considered financially and administratively sound.

This request for funding is eligible as per the Electoral Area Grant-in-Aid policy under the **“activities/programs which are accessible to a large portion of the electoral area”** option. Director Waardenburg and Director Cassel are in support of this request for \$4,000.

Please refer to the completed Grant-in-Aid application attached and note that financial statements/reports have not been requested as the application is not greater than \$4,000.

### **COST**

The \$4,000 cost will be funded from the 2025 Electoral Area C grant-in-aid budget in the amount of \$2,000 and from the 2025 Electoral Area G grant-in-aid budget in the amount of \$2,000. Both budgets have sufficient funds to support this request

### **CONCLUSION**

A grant-in-aid application has been received on behalf of Deroche Elementary School PAC to assist with the costs of supplies, spirit-wear clothing, and for activities organized by the PAC. The application is complete and meets the eligibility criteria and approval criteria as outlined in the Policy. No application restrictions are noted and the Electoral Area Directors are supportive of the full amount.