

To: Electoral Area Services Committee

Date: 2018-04-10

From: Adriana Snashall, Bylaw Compliance & Enforcement Officer  
Meghan Jackson, Parks Technician

File No: 4300-70-2018-01

**Subject: Special Event – Run for Water Trail Race Event on Sumas Mountain, Electoral Area “G”**

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board approve the Class 1 Special Event Licence No. 2018-01 for the Run for Water Trail Race Event on Sumas Mountain (Electoral Area G) to be held on May 26, 2018, subject to the receipt of all required documentation necessary to complete the application;

**AND THAT** the Fraser Valley Regional District Board waive the requirement for a security fee;

**AND FURTHER THAT** the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2018-01.

### STRATEGIC AREA(S) OF FOCUS

Foster a Strong & Diverse Economy  
Support Healthy & Sustainable Community  
Provide Responsive & Effective Public Services

### PRIORITIES

Priority #4 Tourism  
Priority #5 Outdoor Recreation

### BACKGROUND

The trail race event on Sumas Mountain is hosted by Run for Water Society and is expected to draw approximately 375 participants, volunteers, and supporters. Events of more than 199 people require a Special Event Licence per the *Fraser Valley Regional District Special Events Bylaw No. 0111, 1997*.

### DISCUSSION

The Run for Water Trail Race event on Sumas Mountain is scheduled for Saturday, May 26, 2018. An application (Schedule “A”) has been received from the event organizer, Run for Water Society. The applicant must still submit the following items in order for the application to be considered complete:

1. Letter of Acknowledgement from the Ministry of Forests, Lands, and Natural Resources: Preliminary approval has been received.
2. Letter of Acknowledgement from the Sema:th First Nation: Preliminary notification has been made; presentation to Council scheduled for May 5, 2018.

The applicant must submit these remaining items prior to the event. The Special Event Licence (Schedule "B") may be given preliminary approval per S. 11 of the Bylaw subject to receipt of the remaining items.

### **Event Details**

Approximately 250 racers and 125 volunteers and spectators are expected to attend the event. As such, the event is classified as a "Class 1 Special Event" per S.6 of the Bylaw:

*"Class 1 Special Event" means a Special Event having an attendance of two hundred (200) or more people and less than five hundred (500) people".*

The Run for Water Trail Race on Sumas Mountain includes a 10, 25 and 50 kilometer race route. The race begins and ends off Sumas Mountain Forest Service Road in Abbotsford. The race route, shown in "Appendix A", is located primarily along forested trails on Crown Lands and within Sumas Mountain Interregional Park. Event parking is to be located on Taggart Road and Bakstad Road in Abbotsford. The event organizers are also encouraging participants to carpool to the race, and have made arrangements with Lepp Farm Market to shuttle participants from their parking lot located at Highway 11 and Clayburn Road in Abbotsford to the race staging area off Taggart Road. There will be two (2) Aid Stations located along the race route which will provide an opportunity for racers to refuel and rehydrate, and will be attended by professional First Aid and Search and Rescue Teams. There will be three (3) portable toilets and four (4) wash stations placed at the Start/Finish area. There will also be three (3) garbage/compost/recycling sets placed at the Start/Finish area, and one (1) waste bin in addition to the existing two (2) permanent waste bins.

The majority of the trail race will occur on Crown Lands and the Sumas Mountain Interregional Park, within Electoral Area G. However, the staging areas, parking, and access to the event will all be within the City of Abbotsford. The applicant, Run for Water Society, also requires approval from the City of Abbotsford; Metro Vancouver; Ministry of Forests, Lands, and Natural Resource Operations; Fraser Health Authority; FVRD Parks; and Sema:th First Nation. Approvals have already been received from the City of Abbotsford, Abbotsford Police Department, Abbotsford Fire Department, Mission RCMP, FVRD Parks, and FVRD Emergency Services.

Given that the 2016 and 2017 Run for Water Trail Races on Sumas Mountain did not require an FVRD Special Event Licence as less than 200 participants were estimated to attend the event, FVRD staff discussed with Run for Water Society members hosting a smaller event with 199 or less participants, consistent with previous years and not requiring an FVRD Special Event Licence. Run for Water Society advised that it was their intent to organize and promote an event with over 200 participants, and apply for an FVRD Special Event Licence.

Per *Bylaw No. 0111*, a security of \$7,500 may be required from the applicant at the discretion of the Fraser Valley Regional Board. Due to the smaller size of the previous 2016 and 2017 Run for Water Trail Races not requiring an FVRD Special Event Licence and occurring without incident, and the extensive experience of the Run for Water Society organizing race events within the City of Abbotsford, staff recommends waiving the requirement for a security fee from the applicant.

**COST**

The applicant has paid the \$200 Class 1 Special Event Licence fee.

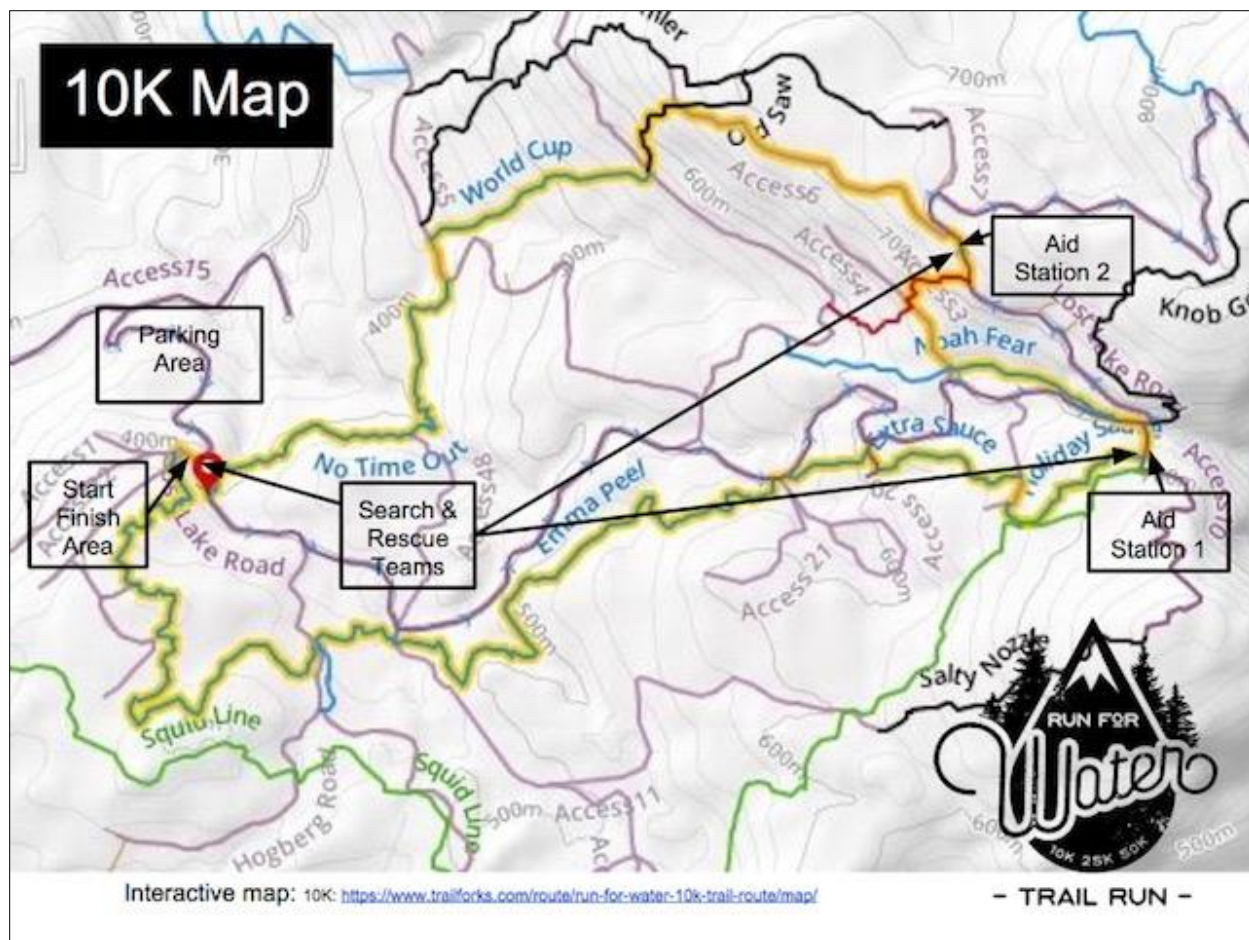
**CONCLUSION**

Staff recommends preliminary approval of Special Event Licence No. 2018-01 subject to the receipt of all required documentation necessary to complete the application and without a security fee.

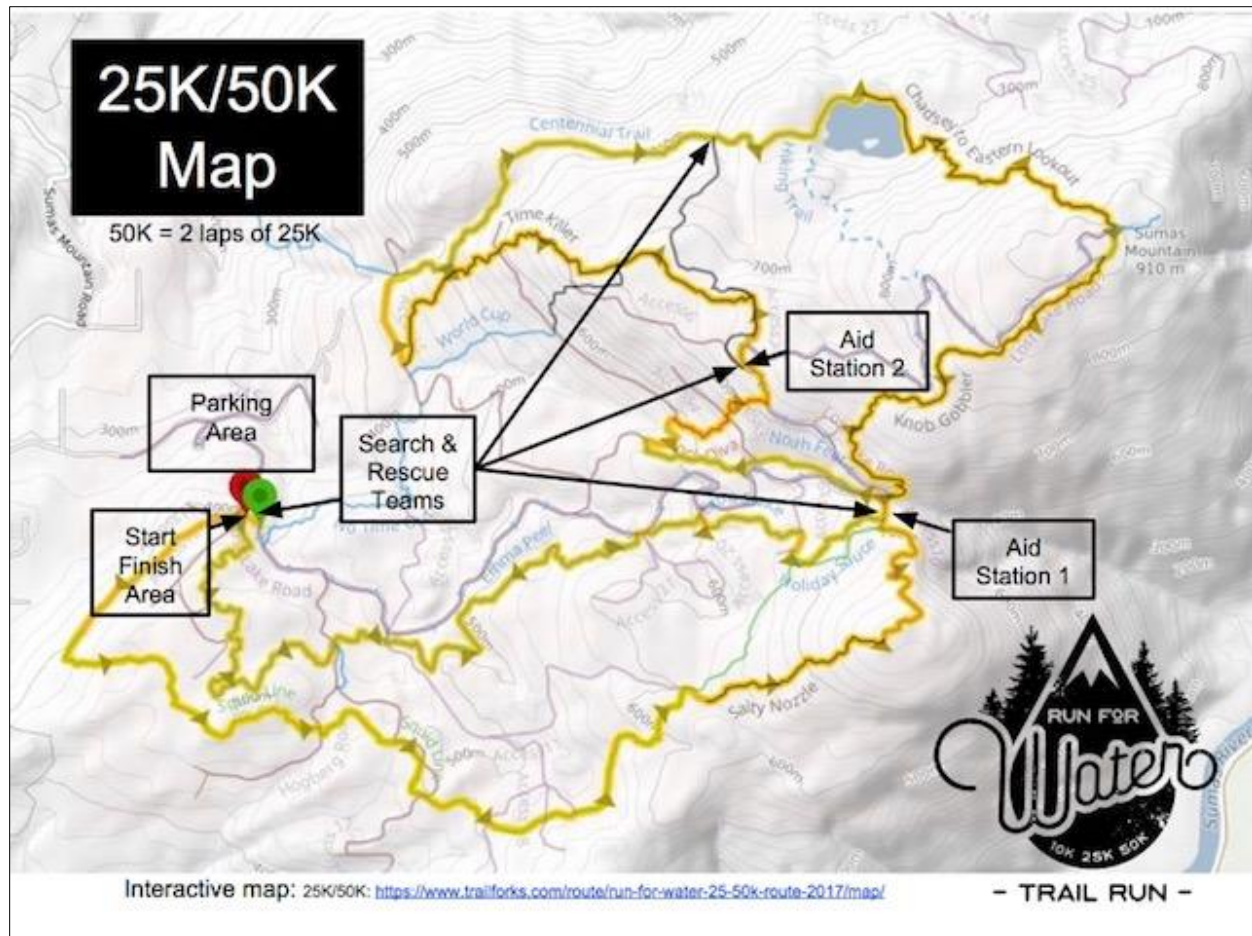
**COMMENTS BY:**

<b>Margaret Thornton, Director of Planning &amp; Development</b>	Reviewed and supported.
<b>Mike Veenbaas, Director of Financial Services</b>	Reviewed and supported.
<b>Barclay Pitkethly, Director of Regional Programs</b>	Reviewed and supported.
<b>Paul Gipps, Chief Administrative Officer</b>	Reviewed and supported

APPENDIX "A"  
10 Kilometer Trail Race Route Map



APPENDIX "A"  
25/50 Kilometer Trail Race Route Map



**APPENDIX "B"**  
**Draft Special Event Licence**



**PLANNING &  
DEVELOPMENT**

*www.fvrd.bc.ca | enforcement@fvrd.bc.ca*

**Schedule "B"**

Special Events Bylaw No. 0111, 1997  
**A bylaw to provide for the regulation of "special events"**  
**in all electoral areas of the Fraser Valley Regional District**

**SPECIAL EVENT LICENCE**

**License Number:** 2018-01

**Date Issued:** TBD

**Promoter:** Paul Enns representing Run For Water Society

**Description of Land:** All lands as shown on attached map:  
APPENDIX "A" Run For Water Trail on Sumas Mtn

**Nature of Special Event:** Run For Water Society Trail Race on Sumas Mountain

**Date of Special Event:** Saturday, May 26, 2018

**Hours of Event:** 4:00am – 5:00pm

**Maximum Number of Persons Permitted:** 499

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**Jason Lum**  
Chairperson

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**Paul Glpps**  
Chief Administrative Officer



**APPENDIX "B"**  
**Draft Special Event Licence**

**APPENDIX "A"**

