



STAFF REPORT

To: Regional and Corporate Services Committee

Date: 2026-04-09

From: Christina Vugteveen, Manager of Parks

Subject: Fraser Valley Regional Airpark Regulations, Fees and Charges Establishment Bylaw No. 1823, 2026

Reviewed by: Stacey Barker, Director of Regional Services/Deputy CAO
Beth Klein, Controller/Deputy CFO
Lauren Olynick, Deputy Corporate Officer
Jennifer Kinneman, Chief Administrative Officer

RECOMMENDATION

THAT the Fraser Valley Regional District Board give three readings and adoption to the bylaw cited as *Fraser Valley Regional Airpark Regulations, Fees and Charges Establishment Bylaw No. 1823, 2026*;

AND THAT the Fraser Valley Regional District Board appoint the Manager of Parks as the designated Airpark Manager under the Bylaw.

BACKGROUND

The Fraser Valley Regional Airpark in Hope is a grass turf airpark, approximately 106 acres in size, and is a short distance from local mountains as well as the Fraser River. In addition to the turf runway, the Airpark includes many features such as

- Available lease land for aviation, groundside commercial development, and agriculture
- Flight Centre building featuring washrooms, public lounge area, Wi-Fi, and observation deck
- Rental tie-down areas that accommodate approximately 8 aircraft
- Aviation fuel sales including fuel dispensing facilities for Jet A and Aviation Gas 100 low lead gas, including an automated or card-lock system
- Gliding membership and lessons available from airpark tenant, Vancouver Soaring Association

Flights landing at the Airpark are typically for recreation purposes, for emergencies such as ambulance and firefighting purposes, as well as for industry.

Bylaw No. 1823, 2026 was prepared to establish clear operational and user requirements at the Airpark, enable consistent administration of agreements, and to consolidate and update fees and charges. These operational regulations and the accompanying fee schedule provide a framework to support compliance and risk management at the Airpark.

DISCUSSION

The preparation of the bylaw included a review of other comparable Airpark bylaws, a legal review, and discussions with stakeholders. *Bylaw No. 1823, 2026* establishes user obligations for aircraft, including use of designated tie-down facilities, payment of applicable fees, maintaining aircraft in an airworthy condition, and compliance with applicable aviation laws.

This bylaw appoints an Airpark Manager to oversee operations, maintenance, management, and compliance and includes the tools to support safe and orderly operations to align with federal aviation requirements.

As a part of this review, fees and charges were reviewed as the existing ones have been in place since 2016. This review included looking at the fees and charges of comparable Airparks and facilities, and staff recommends the following fee schedule:

- Daily tie-down (more than 4 hours): \$15.00 + GST
- Weekly tie-down: \$60.00 + GST
- Monthly tie-down: \$120.00 + GST
- Annual tie-down: \$600.00 + GST
- Airpark Flight Centre meeting room (hourly): \$26.50 + GST
- Airpark Flight Centre meeting room (day rate — more than 4 hours): \$130.00 + GST

These rates provide a clear, standardized fee framework which is updated to 2026 comparable rates. This new bylaw repeals *Bylaw No. 1394, 2016*, as amended (Airpark Fees and Charges), to ensure fees and charges are maintained under a single, current authority.

As a next step, staff will bring forward a proposed amendment to the *Bylaw Offense Notice Enforcement Bylaw No. 1415, 2017* which will allow for fines (tickets) to be issued for noncompliance with new regulatory provisions at the Airpark.

COST

Fees and charges support cost recovery associated with Airpark operations. Adoption of *Bylaw No. 1823, 2026* will help to fund Budget 301 which is a sub-regional service jointly funded by the District of Hope, and Electoral Areas A & B.

CONCLUSION

The proposed Airpark bylaw will allow for clear operational guidelines and enable staff to effectively manage noncompliance issues. Staff recommend that the Fraser Valley Regional District Board give three readings and adoption to *Bylaw No. 1823, 2026* and appoint the Manager of Parks as the Airpark Manager.