

**FRASER VALLEY REGIONAL DISTRICT  
REGIONAL AND CORPORATE SERVICES COMMITTEE  
OPEN MEETING MINUTES**

Tuesday, April 10, 2018  
9:00 a.m.  
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present: Director Jason Lum, Chair, City of Chilliwack  
Director Patricia Ross, City of Abbotsford  
Director Pam Alexis, District of Mission  
Director Ray Boucher, Electoral Area F  
Director Henry Braun, City of Abbotsford  
Director Bill Dickey, Electoral Area D  
Director Sharon Gaetz, City of Chilliwack  
Director Alec Niemi, Electoral Area C  
Director John Van Laerhoven, District of Kent  
Director Wilfried Vicktor, District of Hope  
Director Orion Engar, Electoral Area E  
Alt. Director John Buckley, Village of Harrison Hot Springs

Regrets: Director Terry Raymond, Electoral Area A  
Director Leo Facio, Village of Harrison Hot Springs

Staff Present: Paul Gipps, Chief Administrative Officer  
Mike Veenbaas, Director of Financial Services  
Suzanne Gresham, Director of Corporate Initiatives  
Barclay Pitkethly, Director of Regional Programs  
Margaret-Ann Thornton, Director of Planning & Development  
Stacey Barker, Deputy Director of Regional Programs  
Jennifer Kinneman, Manager of Corporate Affairs  
David Urban, Manager of Recreation and Outdoor  
Alison Stewart, Manager of Strategic Planning  
Christina Vugteveen, Manager of Parks  
Jaime Schween, Manager of Corporate Administration  
Adriana Snashall, Bylaw and Enforcement Compliance Officer  
Lance Lilley, Environmental Planner  
Micha Gutmanis, Environmental Services Coordinator  
Johannes Bendle, Planner I  
Matthew Fang, Network Analyst I  
Amanda Molloy, Executive Assistant  
Chris Lee, Recording Secretary

## 1. CALL TO ORDER

Chair Lum called the meeting to order at 9:00 a.m.

## 2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By BOUCHER

Seconded By ALEXIS

**THAT** the Agenda, Addenda and Late Items for the Regional and Corporate Services Committee Open Meeting of April 10, 2018 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

## 3. MINUTES/MATTERS ARISING

### 3.1 Minutes of the Regional and Corporate Services Committee Open Meeting - March 13, 2018

Moved By GAETZ

Seconded By ENGAR

**THAT** the Minutes of the Regional and Corporate Services Committee Open Meeting of March 13, 2018 be adopted.

**CARRIED**

## 4. CORPORATE ADMINISTRATION

### 4.1 Board Orientation

A video clip entitled '*What is Local Government?*' prepared by the Province as part of their election orientation was presented to the Committee. CAO Paul Gipps noted that this is one of several videos which the Province has initiated in anticipation of the upcoming elections. Mr. Gipps also noted that staff will be creating similar video tutorials as part of the Board orientation following the 2018 General Local Elections.

### 4.2 Draft Bylaw Offence Notice Enforcement Amendment Bylaw No. 1480, 2018

Moved By DICKEY

Seconded By ENGAR

**THAT** the Fraser Valley Regional District Board consider giving three readings and adoption to the bylaw cited as *Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1480, 2018*.

**CARRIED**

## **5. FINANCE**

No Items.

## **6. REGIONAL PROGRAMS AND SERVICES**

### **6.1 ENVIRONMENTAL SERVICES**

#### **6.1.1 Season Forecast for 2018 Nuisance Mosquito Season**

The report dated April 10, 2018 from the Environmental Planner with respect to 'Season Forecast for 2018 Nuisance Mosquito Season' was provided for information.

#### **6.1.2 Wood Stove Exchange Program Update**

The report dated April 10, 2018 from the Environmental Services Coordinator provided an update of the Wood Stove Exchange Program' was provided for information. It was noted that there are brochures available for the public regarding the 'Wood Stove Exchange Program' and that there are plans to hold 'Wood Heat Workshops' in the fall.

### **6.2 REGIONAL PARKS**

No Items.

### **6.3 STRATEGIC PLANNING AND INITIATIVES**

No items.

## **7. OTHERS MATTERS**

### **7.1 Special Event - Run for Water Trail Race Event on Sumas Mountain, Electoral Area "G"**

**THAT** the Fraser Valley Regional District Board approve the Class 1 Special Event Licence No. 2018-01 for the Run for Water Trail Race Event on Sumas Mountain (Electoral Area G) to be held on May 26, 2018, subject to the receipt of all required documentation necessary to complete the application;

**AND THAT** the Fraser Valley Regional District Board waive the requirement for a security fee;

**AND FURTHER THAT** the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2018-01.

CAO Gipps reported that staff have received all the required documentation necessary for the completion of the application and the motion was amended as follows:

Moved By ROSS  
Seconded By VICKTOR

**THAT** the Fraser Valley Regional District Board approve the Class 1 Special Event Licence No. 2018-01 for the Run for Water Trail Race Event on Sumas Mountain (Electoral Area G) to be held on May 26, 2018;

**AND THAT** the Fraser Valley Regional District Board waive the requirement for a security fee;

**AND FURTHER THAT** the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2018-01.

**CARRIED**

**7.2 Reasons for Decision in the Matter of Notice of Work "1610123 - Golden" (the Application) on Sumas Mountain, BC dated March 1, 2017**

The 'Reasons for Decision' report dated March 23, 2018 from the Senior Inspector of Mines – Permitting was provided for information.

CAO Gipps reported that he is pleased to inform that the BC Ministry of Energy, Mines and Petroleum Resources has denied the issuance of a permit for a quarry with respect to "1610123 - Golden" (the Application) on Sumas Mountain, BC dated March 1, 2017 and thanked staff and all municipalities who participated in this matter.

It was noted that staff will be engaging with the Province to have the land turned back into park land.

**8. ADDENDA ITEMS/LATE ITEMS**

None

**9. REPORTS BY STAFF**

None

**10. REPORTS BY DIRECTORS**

None

**11. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

None

**12. RESOLUTION TO CLOSE MEETING**

Moved By BUCKLEY

Seconded By VAN LAERHOVEN

**THAT** the meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance with Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Committee, could reasonably be expected to harm the interests of the regional district if they were held in public.

**CARRIED**

The Open Meeting recessed at 9:18 a.m.

**13. RECONVENE OPEN MEETING**

The Open Meeting reconvened at 9:48 a.m.

**14. RISE AND REPORT OUT OF CLOSED MEETING**

None

**15. ADJOURNMENT**

Moved By ROSS

Seconded By BRAUN

**THAT** the Regional and Corporate Services Committee Open Meeting of April 10, 2018 be adjourned.

**CARRIED**

The Regional and Corporate Services Committee Open Meeting adjourned at 9:49 a.m.

MINUTES CERTIFIED CORRECT:

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Director Jason Lum, Chair

DRAFT