

To: Fraser Valley Regional District Board

Date: 2018-05-23

From: Jaime Schween, Manager of Corporate Administration

File No: 0870-20-Deroche

Subject: Letter of Agreement with Deroche Farmers Market Society

RECOMMENDATION

THAT the Fraser Valley Regional District Board direct staff to enter into an agreement with the Deroche Farmers Market Society for the period June 9 to September 22, 2018, for rental of space at the FVRD Deroche Community Access Centre at a cost of \$100 per month.

STRATEGIC AREA(S) OF FOCUS

Foster a Strong & Diverse Economy
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #4 Tourism

BACKGROUND

The FVRD holds property and operates a satellite office located in Deroche, BC. In 2015, the Board approved the use of the Deroche Community Access Centre by the Deroche Farmers Market Society on a trial basis. The Deroche Office is an ideal location for the Deroche Farmers Market, as it is at the crossroads of the Lougheed Highway and North Deroche Road.

The Deroche Farmers Market has held their markets on Friday nights at the Deroche Office for the past three years. Following the success of these markets, the Society has approached the FVRD into entering into a further agreement for the period June 9 to September 22, 2018.

The Deroche Community Access Centre Rentals Policy and Procedure sets a flat rental fee of \$25 per day for rentals of the Deroche Office.

DISCUSSION

The farmers markets have been held in the parking lot and grounds of the Deroche Office and are now planned for Saturday mornings between 8am and 2pm. The Society would be allowed use of the parking lot, grounds, community meeting room, kitchen and common area washrooms of the Deroche Office, and would be responsible for the clean-up of these areas.

The Society will be required to carry a liability insurance policy, with the Fraser Valley Regional District named as an additional insured.

COST

No additional cost to the FVRD. This agreement will generate revenue of \$400.

CONCLUSION

Following three years of successful Friday night farmers markets, the Deroche Farmers Market Society would like to continue holding their farmers markets, now on Saturday mornings, at the Deroche Community Access Centre.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported.

Paul Gipps, Chief Administrative Officer

Reviewed and supported