

To: Electoral Area Services Committee

Date: 2018-09-05

From: Louise Hinton, Bylaw Compliance & Enforcement Officer

File No: 4300-70-2018-02

Subject: Special Event Permit (2018-02), Valley Vertkiller - Sumas Inter-Regional Park (Area G)

RECOMMENDATION

THAT the Fraser Valley Regional District Board approve the Class 1 Special Event Licence No. 2018-02 for the 2nd Annual Valley Vertkiller Trail Race to be held on October 20, 2018, subject to the receipt of all required documentation necessary to complete the application;

AND THAT the Fraser Valley Regional District Board waive the requirement for a security fee;

AND FURTHER THAT the Fraser Valley Regional District Board authorize FVRD signatories to execute all legal instruments associated with the Special Event Licence No. 2018-02

STRATEGIC AREA(S) OF FOCUS

Foster a Strong & Diverse Economy
Support Healthy & Sustainable Community
Provide Responsive & Effective Public Services

PRIORITIES

Priority #4 Tourism
Priority #5 Outdoor Recreation

BACKGROUND

The event is hosted by the Abbotsford Trail Running Club and is expected to draw approximately 300 participants, volunteers, and supporters. Events of more than 200 people require a Special Event Licence per Fraser Valley Regional District Special Events Bylaw No. 0111, 1997.

DISCUSSION

The 2nd Annual Valley Vertkiller Trail Race is scheduled for Saturday October 20, 2018. An application has been received on behalf of the host of the event, The Abbotsford Trail Running Club (Schedule "A"). The applicant must still submit the following items remaining items in order for the application to be considered complete:

1. Letter of Acknowledgement from the Ministry of Forests, Lands, and Natural Resources
2. Approval from FVRD Parks Department for use of Sumas Mountain Inter-Regional Park;
and

3. Fraser Heath Approval;

The applicant must submit the remaining item no later than 30 days prior to the event. The Special Event Licence (Appendix "B") may be given preliminary approval per s. 11 of the Bylaw subject to receipt of the remaining items.

Event Details

Approximately 300 people are expected to attend the event. As such, the event is classified as a Class 1 Special Event per s.6 of the Bylaw:

"Class 1 Special Event" means a Special Event having an attendance of two hundred (200) or more people and less than five hundred (500) people.

The Valley Verkiller Tail Trace on Sumas Mountain includes both a 16km and a 25km race route. The Race begins off the Sumas Mountain Forest Service Road in Abbotsford. The 25K route as shown in "Appendix A", is located primarily along single track forest trails with an ascent to the peak of Sumas Mountain on Crown lands and within Sumas Mountain Interregional Park in Electoral Area G. Event parking is to be located on Taggart Road and Bakstad Road in Abbotsford. All driveways and roadways around the area will remain completely unrestricted. The event organizers are also encouraging participants to carpool to the race, and have made arrangements to shuttle participants from the parking areas just off Taggart Road to the starting area of the Race on Cox Road if needed.

The majority of the trail race will occur on Crown Lands and the Sumas Mountain Interregional Park, within Electoral Area G. However, the staging areas, parking, and access to the event will all be within the City of Abbotsford. The applicant, Abbotsford Trail Running Club, also requires approval from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development; the Fraser Health Authority; FVRD Parks; and the RCMP. Approvals have been received from the Abbotsford Police Department, FVRD Emergency Services, the City of Abbotsford (inclusive of notification to Semai:th First Nation), Abbotsford Fire Rescue Services, and the RCMP.

There will be two (2) Aid Stations located along the race route and one at the finish line which will provide an opportunity for racers to refuel and rehydrate, and will be attended by Central Fraser Valley Search and Rescue. There will be portable toilet washrooms at both the start and finish lines and at two separate spots along the race route. There will also be three (3) garbage/compost/recycling sets placed at the Start/Finish area, and one (1) waste bin in addition to the existing two (2) permanent waste bins. The organizers have also indicated that this will be a cupless event and have informed all participants to bring their own reusable cup in an effort to reduce their footprint.

As advertised, Partial Proceeds from this race will go to Central Fraser Valley Search and Rescue and other local charities.

Given that the previous Valley Vertkiller Trail Race Event in 2017 on Sumas Mountain did not require a FVRD Special Event Licence as less than 200 participants were estimated to attend the event, FVRD staff discussed with Valley Vertkiller Staff hosting a smaller event with 199 or less participants, consistent with last year, and not requiring a FVRD Special Event Licence. Valley Vertkiller advised that it was their intent to organize and promote an event with over 200 participants, and apply for a FVRD Special Event Licence.

Per Bylaw No. 0111, a security of \$7,500 may be required from the applicant at the discretion of the Fraser Valley Regional Board. Due to the previous smaller race in 2017 on Sumas Mountain not requiring a FVRD Special Event Licence and occurring without incident, staff recommends waiving the requirement for a security fee from the applicant.

COST

The applicant has paid the \$200 Class 1 Special Event Licence fee.

CONCLUSION

Staff recommends preliminary approval of Special Event Licence No. 2018-02 subject to the receipt of all required documentation necessary to complete the application and without a security fee.

COMMENTS BY:

Margaret Thornton, Director of Planning & Development

Reviewed and supported.

Mike Veenbaas, Director of Financial Services

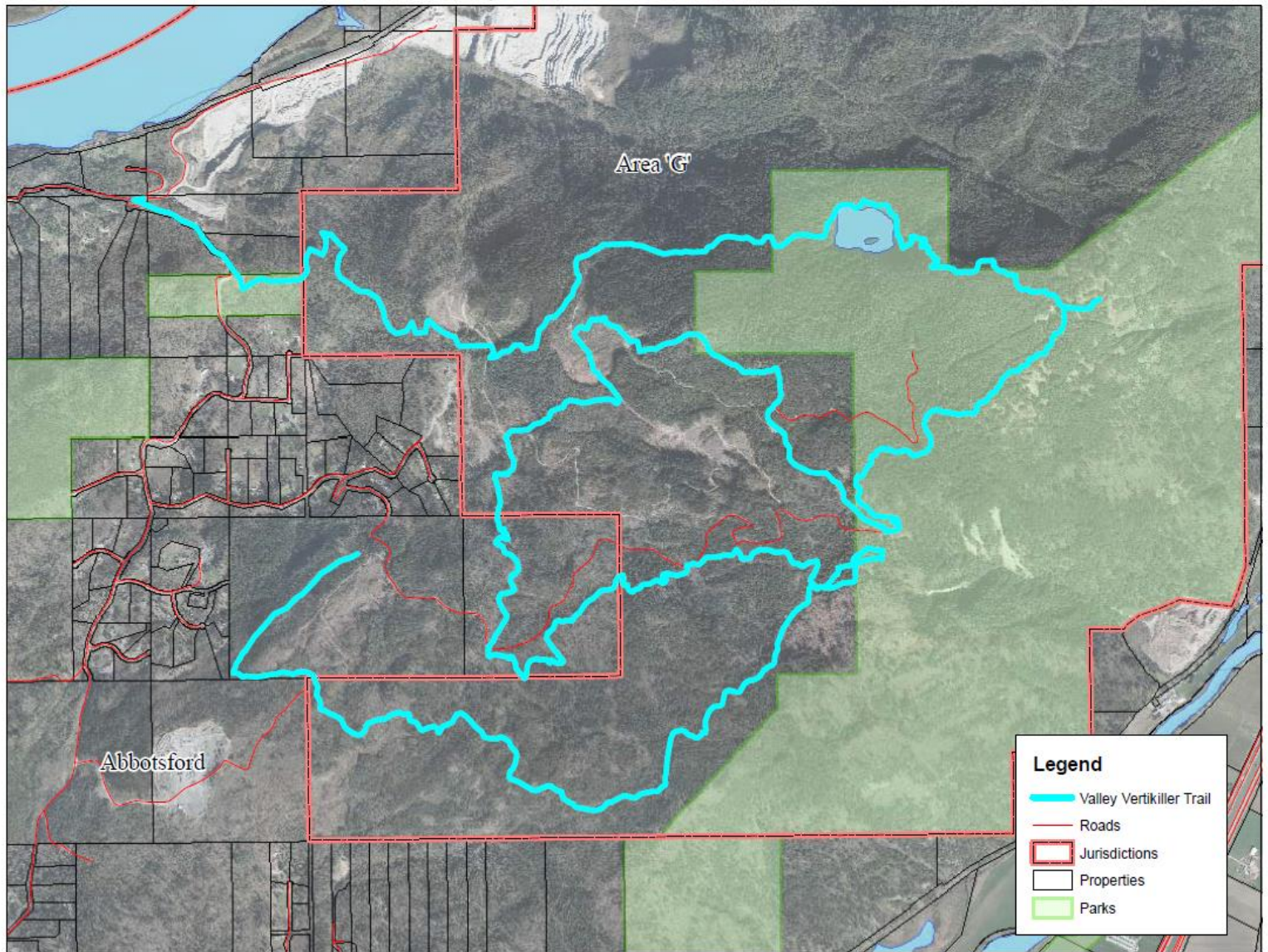
Reviewed and supported.

Paul Gipps, Chief Administrative Officer

Reviewed and supported.

Appendix "A"
Trail Race Route Map

Valley Vertikiller Trail on Sumas Mtn.



Map produced by the FVRD GIS Dept. Aug. 2018
This map is for information purposes only.
2016 airphoto courtesy of Abbotsford



0 250 500 1,000
Meters

Appendix "B"
Draft Special Event Licence



**PLANNING &
DEVELOPMENT**

www.fvrd.bc.ca | planning@fvrd.bc.ca

Schedule "B"

Special Events Bylaw No. 0111, 1997

**A bylaw to provide for the regulation of "special events"
in all electoral areas of the Fraser Valley Regional District**

SPECIAL EVENT LICENCE

License Number:	2018-02
Date Issued:	TBA
Promoter:	Kara Bennet and Carlos Zamora representing the Abbotsford Trail Running Club S-0068581
Location of Event:	Sumas Mountain Inter Regional Park
Property Owner(s) with Civic Address:	Description of Land:
None.	None.
Nature of Special Event:	Valley Vert Killer Trail Race
Date of Special Event:	October 20, 2018
Hours of Event:	7:00 am – 4:00 pm
Maximum Number of Persons Permitted:	499

Jason Lum
FVRD Board Chair

Paul Gipps
Chief Administrative Officer

