

Louise Hinton

From: Stephen and Kara <stephenandkara@gmail.com>
Sent: May-16-18 9:16 PM
To: Louise Hinton
Cc: Carlos Zamora
Subject: Valley Vertikiller Trail Race - Special Events Permit Application
Attachments: ATRC Incorporation Application.pdf; Confirmation of Insurance - Blank (1).pdf; Valley Vertikiller Recycling and Waste Management Plan.docx; Copy of ATRC Trail 2018 Parking Plan (3).pdf; Valley Vertikiller 25K (1).pdf

Hi Louise,

My name is Kara Bennett and I will be taking over the FVRD Permit application for the Valley Vertikiller Trail Race event (Wendy had made contact with you originally).

I've cc'd Carlos Zamora, the President of the Abbotsford Trail Running Club as he will also be assisting with the permit process as needed.

Attached to this email are the following documents pertaining to our permit application:

1. Certificate of Good Standing (Non-Profit Organization for security posting exemption)
2. Certificate of Insurance
3. Recycling and Waste Management Plan for our event (outlining the location, size and nature of garbage disposal containers as per checklist)
4. Parking Plan
5. Route Map - including location of pit toilets, first aid location along course, and aid station locations. Please note: Aid Stations, First Aid stations, and Finish Line will have large water jugs with pumps for dispensing. No other water dispensing onsite. Also note: Rented porta-potties will also be at the start (2) and finish location (2).

I will be sending you a copy of the Special Events "Schedule A" shortly, as well as the other checklist items as I gather them. I look forward to working with you on this!

Kara