FRASER VALLEY REGIONAL DISTRICT

INTERNAL AFFAIRS COMMITTEE

Tuesday, June 26, 2018
Fraser Valley Regional District Kingston Meeting Room
45950 Cheam Avenue, Chilliwack, BC

OPEN MEETING MINUTES

Present:

Director Bill Dickey, Electoral Area D, Chair
Director Jason Lum, City of Chilliwack
Director Kelly Chahal, City of Abbotsford
Director Wilfried Vicktor, District of Hope

Staff Present:
Paul Gipps, Chief Administrative Officer
Suzanne Gresham, Director of Corporate Initiatives
Amanda Molloy, Executive Assistant to the CAO and Board of Directors

1. CALL TO ORDER

The meeting was called to order at 5:42pm.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

VICKTOR/CHAHAL
THAT the Agenda, Addenda and Late Items for the Open Internal Affairs Committee Meeting of June 26, 2018 be approved;

AND THAT all reports, correspondence and other information set to the Agenda be received for information.

CARRIED

DRAFT

3. APPROVAL OF MINUTES/MATTERS ARISING

CHAHAL/VICKTOR
THAT the Minutes of the Open Internal Affairs Committee Meeting of February 27, 2018 be adopted.

CARRIED

4. NEW BUSINESS

4.1 Responsible Conduct for Elected Officials – Draft Code of Conduct

Further to previous Board direction, staff presented a draft *FVRD Code of Responsible Conduct* which was modeled after the *Model Code of Conduct* crafted by the tri-partite Working Group on Responsible Conduct [UBCM, LGMA and Ministry]. Sample Codes of Conduct already in place from other municipalities and regional districts, and a comparative analysis of same were also circulated and discussed. It was noted that the Working Group on Responsible Conduct will again be presenting at the 2018 UBCM Conference and that the current draft is iterative and certainly subject to modification on Board direction. It was noted that at present the draft applies to FVRD Elected Officials and Alternates, however, the suggestion is that the Board consider broadening the application of the *FVRD Code of Responsible Conduct* to include all Board appointees [internal and external], in addition to all Committees and advisory bodies of the Board.

Discussion ensued on how best to characterize and categorize behaviours and conduct that might be subject to sanctions and penalties under the draft *FVRD Code of Responsible Conduct*, and what those sanctions and penalties might entail. It was noted that issues with respect to enforcement are still being worked through by the Working Group on Responsible Conduct. Staff were asked to enquire about the Board's authority to impose sanctions where a Criminal Code conviction was handed down during an Elected Official's term of office.

As a next step, it was agreed that the draft *FVRD Code of Responsible Conduct* should be "work-shopped" by the Board sitting in Committee of the Whole on July 24, 2018. This would provide an opportunity for the IAC to report out to the Board in anticipation of more fulsome discussions at the upcoming 2018 UBCM Convention around responsible conduct; and to seek the Board's further direction regarding the timing of putting a Code of Responsible Conduct in place [noting that the original suggestion was to consider putting a Code of Responsible Conduct in place after the 2018 UBCM Convention and prior to the 2018 general local election].

The following motion was brought forward at the end of discussion on the matter:

VICKTOR/CHAHAL

DRAFT

THAT the Internal Affairs Committee forward the draft *FVRD Code of Responsible Conduct* to the Committee of the Whole Meeting on July 24, 2018 meeting for discussion and further direction in anticipation of the 2018 UBCM Convention and possible reconsideration by the Board at its September 25, 2018 Board Meeting.

CARRIED

4.2 2018 Workplan Update

Staff presented a proposed updated 2018 IAC Work Plan which was endorsed. It was agreed that the IAC will meet again in early September as a follow up to the July 24, 2018 Committee of the Whole Meeting with respect to Responsible Conduct and in anticipation of bringing some further policy work to the Board at its September 25, 2018 Board meeting.

5. LATE ITEMS

None.

6. NEXT MEETING

The next meeting of the IAC will be on Wednesday, September 5th, 2018 at 12:00 pm at the FVRD Corporate Offices.

7. ADJOURNMENT

VICKTOR/CHAHAL
THAT the Internal Affairs Committee Meeting of June 26, 2018 be adjourned.

CARRIED

The meeting adjourned at 6:29pm.

MINUTES CERTIFIED CORRECT:

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Director Bill Dickey, Chair

DRAFT