

FRASER VALLEY REGIONAL DISTRICT
BOARD OF DIRECTORS MEETING
OPEN MEETING MINUTES

Tuesday, July 24, 2018
7:00pm

FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

Members Present:

Director Jason Lum, City of Chilliwack, Chair
Director Dennis Adamson, Electoral Area B
Director Pam Alexis, District of Mission
Director Henry Braun, City of Abbotsford
Director Ray Boucher, Electoral Area F
Director Kelly Chahal, City of Abbotsford
Director Bill Dickey, Electoral Area D
Director Taryn Dixon, Electoral Area H
Alternate Director Robert Dufresne, Electoral Area A
Director Orion Engar, Electoral Area E
Director Leo Facio, Village of Harrison Hot Springs
Director Sharon Gaetz, City of Chilliwack
Director Moe Gill, City of Abbotsford
Director Jim Hinds, District of Mission
Director Dave Loewen, City of Abbotsford
Director Alec Niemi, Electoral Area C
Alternate Director Sylvia Pranger, District of Kent
Director Patricia Ross, City of Abbotsford
Director Ross Siemens, City of Abbotsford
Director Chuck Stam, City of Chilliwack
Director Al Stobbart, Electoral Area G
Director Wilfried Vicktor, District of Hope
Director Sam Waddington, City of Chilliwack

Regrets:

Director Terry Raymond, Electoral Area A
Director John Van Laerhoven, District of Kent

Staff Present:

Paul Gipps, Chief Administrator Officer
Suzanne Gresham, Director of Corporate Initiatives
Mike Veenbaas, Director of Financial Services
Tareq Islam, Director of Engineering & Community Services

Barclay Pitkethly, Director of Regional Programs
Margaret-Ann Thornton, Director of Planning & Development
Jennifer Kinneman, Manager of Corporate Affairs
Jaime Schween, Manager of Corporate Administration
Maggie Mazurkewich, Communications Assistant
Tyler Davis, Network Analyst I
Amanda Molloy, Recording Secretary
Chris Lee, Executive Assistant

There were also three members of the public present.

1. CALL TO ORDER

The open meeting was called to order at 7:06pm.

Mr. Gipps noted that there are currently no Committee or Board meetings scheduled for the month of August, 2018. Regular meetings will resume in September, 2018.

2. MEMORIAM : LORRAINE MARTENS

The Board recognized long-term FVRD employee Lorraine Martens in memoriam.

3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

Moved By FACIO

Seconded By STAM

THAT the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of July 24, 2018 be approved;

AND THAT all delegations, reports, correspondence, committee and commission minutes, and other information set to the Agenda be received for information.

**All/Unweighted
CARRIED**

4. DELEGATIONS AND PRESENTATIONS

None.

5. BOARD MINUTES & MATTERS ARISING

5.1 Board Meeting - June 26, 2018

Moved By BOUCHER
Seconded By ADAMSON

THAT the Minutes of the Fraser Valley Regional District Board Open Meeting of June 26, 2018 be adopted.

**All/Unweighted
CARRIED**

5.2 Special Minute - FVRD Security Issuing Bylaw No. 1486, 2018

Moved By STAM
Seconded By DIXON

THAT the Fraser Valley Regional District Board adopt Special Minute dated July 16, 2018 with respect to *Fraser Valley Regional Security Issuing Bylaw No. 1486, 2018*.

**All/Unweighted
CARRIED**

6. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING

The following items were received for information:

6.1 Draft Regional and Corporate Services Committee - July 10, 2018

6.2 Draft Electoral Area Services Committee - July 10, 2018

6.3 Draft Fraser Valley Aboriginal Relations Committee - June 19, 2018

6.4 Draft Internal Affairs Committee - June 26, 2018

7. CORPORATE ADMINISTRATION

7.1 Section 57 Show Cause Hearing – Building Contraventions at 48977 Riverbend Drive; EA E, Lot 7 District Lot 500 Group 2 New Westminster District Plan LMP18665 pid 002-428-971

Moved By ENGAR
Seconded By DIXON

THAT the Fraser Valley Regional District Board direct staff to defer filing a Notice in the Land Title Office with respect to the property located at 48977 Riverbend Drive, Electoral Area E in order to provide the property owner additional time to bring the property into compliance;

AND THAT should the property owner not start to substantially address the situation by September, 2018, that a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the Fraser Valley Regional District Building Bylaw No. 1188, 2013, at 48977 Riverbend Drive, Electoral Area E, Fraser Valley Regional District, British Columbia (legally described as: Lot 7 District Lot 500 Group 2 New Westminster District Plan LMP 18665; Parcel Identifier 018-925-332 be filed on September 26, 2018.

**All/Unweighted
CARRIED**

7.2 Building Bylaw & BC Building Code Contraventions at 42935 Athey Rd, EA G, in part legally desc. as the whole of the Island in the east half of Section 4 Twp. 24, 1893 New Westminster District, PID 002-428-971

Moved By ROSS
Seconded By GILL

THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013*, at 42935 Athey Road Electoral Area G, Fraser Valley Regional District, British Columbia; legally described as the whole of the Island in the east half of section 4 township 24 which is situated in Zait Scullachan Slough containing 6.25 acres more or less as shown on the plan of said Township dated the 18th day of September, 1893 New Westminster District; Parcel Identifier: 002-428-971.

All/Unweighted

CARRIED

7.3 Building Bylaw & BC Building Code Contraventions at 4164 Slesse Rd, EA E, legally desc. as Lot 25 Except: Part within Heavy outline taken by Hwy Stat. ROW Plan 64013, Sect.33 Twp.1 Range 29 West of the Sixth Meridian NW Dist.Plan 24078, PID 009-301-780

Moved By ENGAR
Seconded By GAETZ

THAT the Fraser Valley Regional District Board direct staff to defer filing a Notice in the Land Title Office with respect to the property located at 4164 Slesse Road, Electoral Area E in order to provide the existing or new property owners additional time to bring their property into compliance;

AND THAT should the existing or new property owners not start to substantially address the situation by September 2018, that a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013*, at 4164 Slesse Road Electoral Area E, Fraser Valley Regional District, British Columbia (as Lot 25 Except: Part within Heavy outline taken by Highway Statutory Right of Way Plan 64013, Section 33 Township 1 Range 29 West of the Sixth Meridian New Westminster District Plan 24078; Parcel Identifier: 009-301-780 be filed on September 26, 2018.

All/Unweighted
CARRIED

7.4 Building Bylaw & BC Building Code Contraventions at 4150 Slesse Rd, EA E, legally desc. as Lot 23 Except: Part within Heavy Outline taken by Hwy SRW Plan 64013; Section 33 Township 1 Range 29 West of the Sixth Meridian NW Dist. Plan PID 002-053-578

Moved By ENGAR
Seconded By DICKEY

THAT the Fraser Valley Regional District Board direct staff to file a Notice in the Land Title Office in accordance with Section 57 of the *Community Charter* due to the contraventions of the *Fraser Valley Regional District Building Bylaw No. 1188, 2013*, at 4150 Slesse Road Electoral Area E, Fraser Valley Regional District, British Columbia; legally described as (Lot 23 Except: Part within Heavy Outline taken by Highway SRW Plan 64013; Section 33 Township 1 Range 29

West of the sixth Meridian New Westminster District Plan 24078; Parcel
Identifier: 002-053-578.

All/Unweighted
CARRIED

8. FINANCE

No items.

9. BYLAWS

**9.1 Electoral Area Commercial Gravel Operations Service Area Establishment
Bylaw No. 1409, 2018**

Moved By STAM

Seconded By NIEMI

THAT the Fraser Valley Regional District Board give first reading to the bylaw
cited as *Fraser Valley Regional District Electoral Area Commercial Gravel
Operations Service Area Administration Bylaw No. 1409, 2018*.

All/Unweighted
CARRIED

Moved By STOBART

Seconded By BOUCHER

THAT the Fraser Valley Regional District Board give second and third reading to
the bylaw cited as *Fraser Valley Regional District Electoral Area Commercial
Gravel Operations Service Area Administration Bylaw No. 1409, 2018*.

All/Unweighted
CARRIED

**9.2 Lake Errock Water Supply and Distribution System Service Area
Amendment Bylaw No. 1471, 2018, Electoral Area C**

Moved By NIEMI

Seconded By DIXON

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Lake Errock Water Supply and Distribution System Service Area Amendment Bylaw No. 1471, 2018.*

**All/Unweighted
CARRIED**

9.3 Lake Errock Water System Capital Construction Service Area Amendment Bylaw No. 1472, 2018, Electoral Area C

Moved By NIEMI
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Lake Errock Water System Capital Construction Service Area Amendment Bylaw No. 1472, 2018.*

**All/Unweighted
CARRIED**

9.4 Lake Errock Water Supply and Distribution System Service Area Amendment Bylaw 1482, 2018, Electoral Area C

Moved By NIEMI
Seconded By BOUCHER

THAT the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Lake Errock Water Supply and Distribution System Service Area Amendment Bylaw No. 1482, 2018.*

**All/Unweighted
CARRIED**

Moved By ADAMSON
Seconded By WADDINGTON

MOTION NO. 2: **THAT** the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Lake Errock Water Supply and Distribution System Service Area Amendment Bylaw No. 1482, 2018.*

All/Unweighted

CARRIED

9.5 Hatzic Prairie Water System Service Area Amendment Bylaw No. 1481, 2018, Electoral Area F

Moved By BOUCHER
Seconded By SIEMENS

THAT the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Hatzic Prairie Water System Service Area Amendment Bylaw No. 1481, 2018*.

All/Unweighted
CARRIED

10. PERMITS

10.1 Application for Development Variance Permit 2018-24 to reduce the parcel size and increase the gross floor area for an Accessory Cottage Industry Use at 35406 Durieu Road, Electoral Area F

Moved By NIEMI
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2018-24 to reduce the parcel size required for an accessory cottage industry use from 2.0 hectares (4.94 acres) to 1.9 hectares (4.69 acres) and to increase the gross floor area for an Accessory Cottage Industry Use from 80m² (861 ft²) to 140m² (1500 ft²) at 35406 Durieu Road, Area "F", subject to consideration of any comments or concerns raised by the public.

EAs/Unweighted
CARRIED

10.2 Application for Development Variance Permit 2018-25 to reduce the interior side lot line setback to permit the construction of a dairy barn at 9518 Catherwood Road, Electoral Area G

Moved By STOBART
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board issue Development Variance Permit 2018-25 for the property located at 9518 Catherwood Road, Electoral

Area G, to reduce the interior side lot line setback from 30.0 metres (98.4 feet) to 15 metres (49.2 feet), clear to sky, to facilitate the construction of a cattle barn, subject to consideration of any comments or concerns raised by the public.

**EAs/Unweighted
CARRIED**

Moved By STAM
Seconded By LOEWEN

THAT the Fraser Valley Regional District Board authorize its signatories to execute all legal instruments associated with the application for DVP 2018-25, including a Section 219 restrictive covenant tying the sale of either of the two properties to the other to address existing construction built across the interior lot line.

**All/Weighted
CARRIED**

11. CONTRACTS, COVENANTS AND OTHER AGREEMENTS

No items.

12. OTHER MATTERS

12.1 BC Transit Board of Directors

Moved By ROSS
Seconded By WADDINGTON

THAT the Fraser Valley Regional District Board direct staff to request the Hon. Claire Trevena, Minister of Transportation and Infrastructure that the Fraser Valley be represented on the BC Transit Board of Directors;

AND THAT the Fraser Valley Regional District Board consider selecting a political representative, either the FVRD Chair or a Mayor, to apply to the BC Transit Board of Directors for the Lieutenant Governor in Council's consideration.

Discussion ensued regarding the selection process required by the BC Transit Board of Directors, and to have the FVRD Board of Directors provide a letter of

support advocating for a member of the FVRD Board to fill the vacant position, resulting in the following amended motion:

Moved By GAETZ
Seconded By ALEXIS

THAT the Fraser Valley Regional District Board direct staff to request the Hon. Claire Trevena, Minister of Transportation and Infrastructure that the Fraser Valley be represented on the BC Transit Board of Directors;

AND THAT a letter to the Hon. Claire Trevena indicate a desire for the Fraser Valley Regional District Board to appoint a Director to sit on the BC Transit Board of Directors.

**All/Unweighted
CARRIED**

12.2 Trans-Canada Highway Expansion

Moved By BRAUN
Seconded By ADAMSON

THAT the Fraser Valley Regional District Board direct staff to schedule a meeting with Hon. Claire Trevena, Minister of Transportation and Infrastructure and Premier Horgan indicating the need for Provincial support of funding for Highway 1 widening.

**All/Unweighted
CARRIED**

Discussion ensued regarding any funding opportunities available from the federal government and the methods other provinces and states are using to manage high levels of traffic on highways. It was also discussed that Staff will explore the possibility of creating a visual presentation to present to Minister Trevena that will express the challenges of the communities throughout the Fraser Valley.

12.3 Elizabeth's Wildlife Centre

Moved By STAM
Seconded By FACIO

THAT the Fraser Valley Regional District Board authorize a regional grant-in-aid to Elizabeth's Wildlife Centre in the amount of \$5,000 to support the ongoing efforts of the foundation for 2018;

AND FURTHER THAT staff be directed to bring forward an option for ongoing financial support during 2019 budget discussions.

**All/Unweighted
CARRIED**

Discussion ensued regarding the recent tour of the wildlife facility attended by the Chair, Vice Chair and FVRD Staff. Chair Lum noted that a contribution from the Board will significantly aid the organizations operations for the remainder of the year.

12.4 Tashme Museum Letter of Support

Moved By ADAMSON
Seconded By DIXON

THAT the Fraser Valley Regional District provide a letter of support to the Tashme Historical Society's efforts to preserve this important historical area and secure financial and in-kind support from the other funding agencies as well as any potential grant opportunities that may arise.

**All/Unweighted
CARRIED**

Director Adamson noted that the grand opening of the Tashme Museum is scheduled for September 14th, 2018. A formal invitation and information will be sent out closer to the date.

12.5 Fraser Basin Fraser Valley Update - July 2018

The July 2018 update from the Fraser Basin Council was provided for information.

13. CONSENT AGENDA

13.1 CONSENT AGENDA - FULL BOARD

Moved By WADDINGTON

Seconded By DUFRESNE

THAT the following Consent Agenda items 13.1.1 to 13.1.11 be endorsed:

13.1.1 EASC-JULY 2018

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Fraser Valley Bald Eagle Festival Society, funded from Electoral Area "C", to assist in the funding of their annual Fraser Valley Bald Eagle Festival.

13.1.2 EASC-JULY 2018

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Hemlock Valley Homeowners Association (HVHA) in the amount of \$3,000, to be funded from the 2018 Electoral Area "C" grant-in-aid budget to help offset the costs associated with purchasing a storage locker for their equipment along with the hosting of several community events used to encourage family participation to increase community awareness.

13.1.3 EASC-JULY 2018

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Sts'ailes Community School, funded from the Electoral Area "C" grant-in-aid budget to help offset the costs of operating the secondary athletics program run through the Community School.

13.1.4 EASC-JULY 2018

THAT the Fraser Valley Regional District Board approve a Grant-in-Aid to the McConnell Creek Farmers Institute (community hall) in the amount of \$5,000 to be funded from the 2018 Electoral Area "F" grant-in-aid budget to assist with the costs of completing building improvements that will provide for an expanded covered area for community hall events.

13.1.5 EASC-JULY 2018

THAT the Fraser Valley Regional District Board approve a grant-in-aid to the Lake Errock Community Association in the amount of \$2,500 to be funded from the 2018 Electoral Area "C" grant-in-aid budget to help offset the costs associated with the hosting of several events that encourage community inclusiveness.

13.1.6 EASC-JULY 2018

THAT the Fraser Valley Regional District Board authorizes a grant-in-aid in the amount of \$2,000 to the Deroche & District Community Association, funded from the 2018 Electoral Area “C” grant-in-aid budget, to provide funds for cement picnic tables adjacent to their community tennis courts.

13.1.7 EASC-JULY 2018

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,500 to Deroche Elementary School, funded from the Electoral Area “C” grant-in-aid budget, to help offset the costs of constructing a shelter structure for year round enjoyment.

13.1.8 EASC-JULY 2018

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$5,000 to the Deroche Elementary School PAC, funded from the 2018 Electoral Area “C” grant-in-aid budget in the amount of \$2,000 and from the 2018 Electoral Area “G” grant-in-aid budget in the amount of \$3,000, to help offset the costs of field trips, hot lunches, Christmas hampers, tables, emergency items and outdoor education programs.

13.1.9 EASC-JULY 2018

THAT the Fraser Valley Regional District Board authorize a grant-in-aid to the Columbia Valley Ratepayers Association in the amount of \$4,000 to be funded from the 2018 Electoral Area “H” grant-in-aid budget to help offset the costs of community hall improvements.

13.1.10 EASC-JULY 2018

THAT the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$3,000 to the Dewdney Elementary School PAC, funded from the 2018 Electoral Area “G” grant-in-aid budget to help offset the costs of accessibility additions to the playground and a community sign.

13.1.11 EASC-JULY 2018

THAT the Fraser Valley Regional District Board direct staff to submit grant applications under the Investing in Canada Infrastructure Program - Green Infrastructure - Environmental Quality Sub-Stream intake for the following projects:

Electoral Area A: Canyon-Alpine Water System Upgrade

Electoral Area B: Dogwood Valley Water System Upgrades

Electoral Area C: Electoral Area C Transfer Station Upgrades

Electoral Area D: Electoral Area D Integrated Water System Upgrades

Electoral Area F: Hatzic Prairie Water System Stream Flow Monitoring Gauges

Electoral Area G: Hatzic East Water System

Electoral Area H: Cultus Lake Sewer System Upgrades

All/Unweighted
CARRIED

14. ADDENDA ITEMS/LATE ITEMS

14.1 Letter of Endorsement for Canada BC Infrastructure Grant

Moved By FACIO

Seconded By BRAUN

THAT the Fraser Valley Regional District Board provide a letter of endorsement for the joint application by the City of Abbotsford and District of Mission for their Collective Well Project.

All/Unweighted
CARRIED

15. REPORTS FROM COMMITTEE MEETINGS - FOR INFORMATION (Items 15.1 - 15.3)

The following items were received for information:

15.1 Corporate report dated July 10, 2018 from Deputy Director of Regional Programs regarding 'Animal Control - Dog Licencing Update' [RACS-July 2018]

15.2 Corporate report dated July 10, 2018 from Manager of Corporate Administration regarding 'Elections Update' [RACS-July 2018]

15.3 Corporate report dated July 10, 2018 from Planner I regarding 'FVRD Regional Transit Service Update' [RACS-July 2018]

16. ITEMS FOR INFORMATION AND CORRESPONDENCE (Items 16.1-16.2)

The following items were received for information:

- 16.1** Letter from Regional District of Bulkley Nechako to Ministry of Environment regarding 'Support of the Province of B.C.'s Caribou Recovery Program'.
- 16.2** Letter dated July 17, 2018 from City of Williams Lake to Hon. Carole James, Minister of Finance and Deputy Premier regarding 'Employer Health Tax Impact on Local Government'.

17. REPORTS BY STAFF

Barclay Pitkethly, Director of Regional Programs, noted that the Sq'ewa:lxw First Nation is hosting the grand opening ceremony of the community adventure park on September 14th, 2018.

18. REPORTS BY BOARD DIRECTORS

Director Vicktor reported that MP Jati Sidhu recently visited the District of Hope, and discussed flood control measures for the Fraser Valley.

Director Adamson reported he attended the Yale Volunteer Firefighters BBQ on Saturday, July 21st.

19. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA

None.

20. RESOLUTION TO CLOSE MEETING

Moved By FACIO

Seconded By WADDINGTON

THAT the Meeting be closed to the public, except for Senior Staff and the Executive Assistant, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter* - labour relations or other employee relations;
- Section 90(1)(i) of the *Community Charter* - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public; and
- Section 90(2)(b) of the *Community Charter* - the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or a federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The open meeting recessed at 7:59pm.

21. RECONVENE OPEN MEETING

The open meeting reconvened at 9:06pm

22. RISE AND REPORT OUT OF CLOSED MEETING

None.

23. ADJOURNMENT

Moved By FACIO
Seconded By DIXON

THAT the Fraser Valley Regional District Board Open Meeting of July 24, 2018 be adjourned.

CARRIED

The open meeting adjourned at 9:06pm.

MINUTES CERTIFIED CORRECT:

Director Jason Lum, Chair

Corporate Officer/Deputy

DRAFT