

# **FRASER VALLEY REGIONAL DISTRICT**

## **BOARD OF DIRECTORS MEETING**

### **OPEN MEETING MINUTES**

Tuesday, October 23, 2018  
(Immediately following the FVRHD Board Meeting)  
FVRD Boardroom, 45950 Cheam Avenue, Chilliwack, BC

**Members Present:**

Director Jason Lum, City of Chilliwack, Chair  
Director Dennis Adamson, Electoral Area B  
Director Pam Alexis, District of Mission  
Alternate Director Les Barkman, City of Abbotsford  
Director Henry Braun, City of Abbotsford  
Director Ray Boucher, Electoral Area F  
Director Kelly Chahal, City of Abbotsford  
Director Bill Dickey, Electoral Area D  
Director Taryn Dixon, Electoral Area H  
Director Orion Engar, Electoral Area E  
Director Leo Facio, Village of Harrison Hot Springs  
Director Jim Hinds, District of Mission  
Director Dave Loewen, City of Abbotsford  
Director Alec Niemi, Electoral Area C  
Alternate Director Ken Popove, City of Chilliwack  
Director Terry Raymond, Electoral Area A  
Director Patricia Ross, City of Abbotsford  
Director Ross Siemens, City of Abbotsford  
Director Chuck Stam, City of Chilliwack  
Director Al Stobbart, Electoral Area G  
Director John Van Laerhoven, District of Kent  
Director Wilfried Vicktor, District of Hope  
Director Sam Waddington, City of Chilliwack

**Regrets:**

Director Sharon Gaetz, City of Chilliwack  
Director Moe Gill, City of Abbotsford

**Staff Present:**

Paul Gipps, Chief Administrator Officer  
Suzanne Gresham, Director of Corporate Initiatives  
Mike Veenbaas, Director of Financial Services  
Tareq Islam, Director of Engineering & Community Services  
Barclay Pitkethly, Director of Regional Programs

Margaret-Ann Thornton, Director of Planning & Development  
Stacey Barker, Deputy Director of Regional Programs  
Jaime Schween, Manager of Corporate Administration  
Jennifer Kinneman, Manager of Corporate Affairs  
Kristy Hodson, Manager of Finance  
Christina Vugteveen, Manager of Parks  
Tyler Davis, Network Analyst I  
Chris Lee, Executive Assistant  
Maggie Mazurkewich, Recording Secretary

There was also one member of the public present.

**1. CALL TO ORDER**

Chair Lum called the meeting to order at 7:00 p.m.

**2. PRESENTATION TO BOARD MEMBERS**

Chair Lum recognized the passing of David Noel Way, a past chair of the Regional District who passed on September 27. Chair Lum sent condolences to David's family.

Chair Lum recognized FVRD Board Members who would not be returning to the FVRD Board. Chair Lum recognized Director Ray Boucher (Electoral Area F), Director Sharon Gaetz (City of Chilliwack), Director Moe Gill (City of Abbotsford), Director Jim Hinds (District of Mission), Director Alec Niemi (Electoral Area C), Director Chuck Stam (City of Chilliwack), Director John Van Laerhoven (District of Kent), Director Wilfried Vicktor (District of Hope) and Director Sam Waddington (City of Chilliwack). These Directors were presented with a token of appreciation for their years of dedicated service to the Fraser Valley Regional District Board.

**3. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By FACIO

Seconded By BOUCHER

**THAT** the Agenda, Addenda and Late Items for the Fraser Valley Regional District Board Open Meeting of October 23, 2018 be approved, with the addition of Item 7.3 as circulated on table;

**AND THAT** all delegations, reports, correspondence, committee and commission minutes, and other information set to the Agenda be received for information.

**CARRIED  
ALL/UNWEIGHTED**

**4. DELEGATIONS AND PRESENTATIONS**

None.

**5. BOARD MINUTES & MATTERS ARISING**

**5.1 Board Meeting - September 25, 2018**

Moved By ROSS

Seconded By CHAHAL

**THAT** the Minutes of the Fraser Valley Regional District Board Open Meeting of September 25, 2018 be adopted.

**CARRIED  
ALL/UNWEIGHTED**

**5.2 Special Minute (Cultus Lake North Wastewater Treatment Plant Project).**

Moved By DIXON

Seconded By STOBART

**THAT** Special Minute dated October 5, 2018 with respect to Cultus Lake North Wastewater Treatment Plant Project be adopted.

**CARRIED  
ALL/UNWEIGHTED**

At this time, Mr. Paul Gipps, CAO noted that a Special Vote for a time sensitive matter will be circulated to Board members following the October Board meeting.

**6. COMMITTEE AND COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING**

**6.1 Draft Regional and Corporate Services Committee Meeting - October 11, 2018**

**6.2 Draft Electoral Area Services Committee - October 11, 2018**

**6.3 Draft Cultus Lake Advisory Planning Commission - September 19, 2018**

**6.4 Draft Internal Affairs Committee - September 18, 2018**

**7. CORPORATE ADMINISTRATION**

**7.1 Hospital District & Regional District Sponsorship of Community Events**

Moved By WADDINGTON  
Seconded By ALEXIS

**THAT** the Fraser Valley Regional District Board direct staff to prepare a revised Regional Grant-in-Aid policy for consideration at a Committee of the Whole meeting as part of budget consideration.

**CARRIED  
ALL/UNWEIGHTED**

**7.2 Appointment of Building Official, Building Inspector and Bylaw Enforcement Officer**

Moved By FACIO  
Seconded By STAM

**THAT** the Fraser Valley Regional District Board appoint Ian Crane and John Chace as “Building Official,” “Building Inspector” and “Bylaw Enforcement Officer” of the Fraser Valley Regional District effective immediately.

**CARRIED  
ALL/UNWEIGHTED**

**7.3 2018 General Local Elections: Declaration of Official Results**

The report of Jaime Schween, Chief Election Officer dated October 23, 2018 was provided for information.

It was noted that due to an equality of votes in Electoral Area C, the Chief Election Officer would be applying for a judicial recount through the Provincial Court of BC.

**8. FINANCE**

**8.1 Grant-in-Aid Request – Popkum Ratepayers Association, Electoral Area “D”**

Moved By DICKEY  
Seconded By RAYMOND

**THAT** the Fraser Valley Regional District Board approve a grant-in-aid to the Popkum Ratepayers Association in the amount of \$350 to be funded from the 2016 Electoral Area “D” grant-in-aid budget to assist with the costs of recognizing the volunteer efforts of the ratepayers executive.

**CARRIED  
ALL/UNWEIGHTED**

**8.2 Grant-in-Aid Request – Popkum Volunteer Fire Department, Electoral Area “D”**

Moved By STOBART  
Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$500 to the Popkum Volunteer Fire Department with the grant being funded from the Electoral Area “D” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

**CARRIED  
ALL/UNWEIGHTED**

**8.3 Grant-in-Aid Request – Columbia Valley Volunteer Fire Department, Electoral Area “H”**

Moved By DIXON  
Seconded By HINDS

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Columbia Valley Volunteer Fire Department with the grant being funded from the Electoral Area “H” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

**CARRIED  
ALL/UNWEIGHTED**

**8.4 Grant-in-Aid Request – Cultus Lake Volunteer Fire Department, Electoral Area “H”**

Moved By DIXON

Seconded By BOUCHER

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Cultus Lake Volunteer Fire Department with the grant being funded from the Electoral Area “H” grant-in-aid budget and being used to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

**CARRIED  
ALL/UNWEIGHTED**

**9. BYLAWS**

**9.1 FVRD Popkum West Storm Drainage Service Area Amendment Bylaw No. 1492, 2018, Electoral Area "D"**

Moved By WADDINGTON

Seconded By DIXON

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Popkum West Storm Drainage Service Area Amendment Bylaw No. 1492, 2018*.

**CARRIED  
ALL/UNWEIGHTED**

**9.2 FVRD Electoral Area D Integrated Water System Service Area Amendment Bylaw No. 1494, 2018**

Moved By HINDS

Seconded By LOEWEN

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Electoral Area D Integrated Water System Service Area Amendment Bylaw No. 1494, 2018*.

**CARRIED  
ALL/UNWEIGHTED**

**9.3 FVRD Official Community Plan Amendment Bylaw No. 1411, 2017- application to facilitate the redevelopment of the former Minter Gardens display garden site into a single family residential subdivision, Electoral Area "D".**

Moved By DICKY  
Seconded By ADAMSON

**THAT** proposed *Fraser Valley Regional District Official Community Plan Amendment Bylaw No. 1411, 2017* be adopted.

**CARRIED  
EAS/UNWEIGHTED**

**9.4 FVRD Zoning Amendment Bylaw No. 1412, 2017 - application to facilitate the redevelopment of the former Minter Gardens display garden site into a single family residential subdivision, Electoral Area "D"**

Moved By DICKY  
Seconded By NIEMI

**THAT** proposed *Fraser Valley Regional District Zoning Amendment Bylaw No. 1412, 2017* be adopted.

**CARRIED  
EAS/UNWEIGHTED**

**10. PERMITS**

**10.1 Application for Development Variance Permit 2017-23 regarding the size siting and dimensions of proposed new homes within the proposed bar land strata portion of the proposed redevelopment of the former Minter Garden site, Electoral Area "D"**

Chair Lum provided an opportunity for public input, and no comments were offered.

Moved By DICKY  
Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2017-23 subject to comments or concerns raised by the public.

**CARRIED  
EAS/UNWEIGHTED**

**10.2 Application for Development Variance Permit 2018-29 to reduce the interior side lot line setback to permit the construction of an accessory structure (detached garage) at 35300 Riverside Drive, Area "F"**

Chair Lum provided an opportunity for public input, and no comments were offered.

Moved By BOUCHER  
Seconded By DICKEY

**THAT** the Fraser Valley Regional District Board issue Development Variance Permit 2018-29 for the property located at 35300 Riverside Drive, Electoral Area F, to reduce the interior side lot line setback from 1.5 metres (4.9 feet) to 0.6 metres (2 feet), clear to sky, to facilitate the construction of an accessory structure (detached garage), subject to consideration of any comments or concerns raised by the public.

**CARRIED  
EAS/UNWEIGHTED**

**10.3 Application for Development Variance Permit 2018-30 to vary the height regulation in the Hillside Residential (R-4) zone at 309 Munroe Avenue, Electoral Area "H" - Cultus Lake Park**

Jesse Raynor spoke in favour of the proposed Development Variance Permit.

Moved By DIXON  
Seconded By BOUCHER

**THAT** the Fraser Valley Regional District issue Development Variance Permit 2018-30 for the property located at 309 Munroe Avenue, Electoral Area H – Cultus Lake Park, to vary the height regulation from maximum two (2) stories plus basement or crawlspace and roof to maximum two (2) stories plus basement, parking level garage and roof, to facilitate the construction of a single family dwelling, subject to consideration of any comments or concerns raised by the public.

**CARRIED  
EAS/UNWEIGHTED**



**10.4 Application for Development Variance Permit 2018-31 to vary the requirements of a proposed Accessory Family Residential Use for the property at 41360 Bovington Road, Electoral Area "G"**

Chair Lum provided an opportunity for public input, and no comments were offered.

Moved By STOBART  
Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board issue Development Permit 2018-31 to vary the definition of Accessory Residential Family Use to allow for a double-width manufactured home and to permit a broader range of immediate family members to occupy the Accessory Family Residential Use at 41360 Bovington Road, Electoral Area G, subject to consideration of comments from the public.

**CARRIED  
EAS/UNWEIGHTED**

Moved By ENGAR  
Seconded By POPOVE

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute all legal instruments associated with this application.

**CARRIED  
ALL/WEIGHTED**

**11. CONTRACTS, COVENANTS AND OTHER AGREEMENTS**

**11.1 Authorization for the discharge of a geo-hazard covenant from the title of 31050 Trans-Canada Highway, Electoral Area "B".**

Comments were offered noting the benefits of the FVRD's efforts to provide geotechnical studies of the entire area in Yale, BC.

Moved By ADAMSON  
Seconded By NIEMI

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute all documents relating to the discharge of charge #LB0194332 from the title of 31050 Trans-Canada Highway, Electoral Area "B"

**CARRIED  
ALL/WEIGHTED**

**12. OTHER MATTERS**

None.

**13. CONSENT AGENDA**

**13.1 CONSENT AGENDA - FULL BOARD**

Moved By FACIO

Seconded By WADDINGTON

**THAT** the following Consent Agenda item 13.1.1 be endorsed:

**THAT** the Fraser Valley Regional District Board respond to the referral from Telus Communications for the installation of a new communications tower at 59600 Lougheed Highway, Electoral Area "B" with the following comments:

1. The scope of proposed public consultation is satisfactory to the Fraser Valley Regional District, provided consultation with Skawahlook First Nation is undertaken. Telus Communications will provide documentation confirming the consultation is complete.
2. Telus Communications will obtain non-farm use approval from the Agricultural Land Commission.
3. Telus Communications will obtain a building permit prior to construction.
4. Telus Communications will provide information to FVRD on the potential for other telecommunication companies to co-locate on the proposed tower.

**CARRIED  
ALL/UNWEIGHTED**

**14. ADDENDA ITEMS/LATE ITEMS**

None.

**15. REPORTS FROM COMMITTEE MEETINGS - FOR INFORMATION**

**15.1 2018 Southern Interior Waste Managers' Association Conference - Overview [October 2018 RACS]**

**16. ITEMS FOR INFORMATION AND CORRESPONDENCE**

- 16.1 Fraser Basin Fraser Valley Update - October, 2018**
- 16.2 Letter dated October 4, 2018 from Ministry of Attorney General regarding issuance of licences for the retail sale of non-medical cannabis on or after October 17, 2018.**
- 16.3 Thank You Card from Elizabeth's Wildlife Centre to FVRD for donation.**
- 16.4 Thompson-Nicola Regional District Board Highlights - September 20, 2018**
- 16.5 Squamish-Lillooet Regional District Update - Augsut, 2018**
- 16.6 Squamish-Lillooet Regional District Update - September 2018**

**17. REPORTS BY STAFF**

None.

**18. REPORTS BY BOARD DIRECTORS**

Bill Dickey thanked the Board, and recognized the contribution of Electoral Area Directors Ray Boucher and Alec Niemi, highlighting their contributions to the Board.

Leo Facio expressed his pleasure of working with the FVRD Board, and thanked all the Directors for their service.

Wilfried Vicktor thanked the FVRD Board and spoke to the benefits of working together with his fellow Directors, and welcomed Board members to visit him in Hope.

Sam Waddington thanked his fellow Board members and acknowledged Mayor Elect Ken Popove, and noted his appreciation for the FVRD staff.

Ray Boucher commented that the years he has spent at the FVRD have been rewarding and good. He highlighted his appreciation for FVRD staff.

Alec Niemi expressed his appreciation for FVRD staff, including CAO, Paul Gipps. He also expressed his appreciation for guidance from fellow Directors around the Board table.

John Van Laerhoven noted his pleasure in working with and getting to know all his fellow Board members. He expressed his appreciation for staff and CAO, Paul Gipps.

Chuck Stam congratulated Directors on their re-election, and wished them well in their next four years of service. He thanked the staff and noted the transformation of the

FVRD over the past number of years; as well as the excellent leadership by CAO Gipps which has brought the shine back to the FVRD.

Jim Hinds thanked the Board for the past four years, and encouraged the Board to continue on its great work.

Chair Lum – thanked Board members for their support over the last two terms as Chair. He noted that it has been a group effort, and that he has learned from all Directors around the table. He wished the best to all Directors who would not be returning next term, and welcomed the new incoming Directors.

Mr. Gipps reminded the Board of the upcoming November 13, 2018 presentation by governance expert, George Cuff.

**19. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

None.

**20. ADJOURNMENT**

Moved By FACIO  
Seconded By NIEMI

**THAT** the Fraser Valley Regional District Board Open Meeting of October 23, 2018 be adjourned.

**CARRIED  
ALL/UNWEIGHTED**

The meeting was adjourned at 7:36 p.m.

MINUTES CERTIFIED CORRECT:

---

Director Jason Lum, Chair

---

Corporate Officer/Deputy