

To: CAO for the Regional and Corporate Services Committee

Date: 2018-12-11

From: Jaime Reilly, Manager of Corporate Administration

File No: 0530-01-01

Subject: 2019 FVRD Board and Committee Meeting Schedule

RECOMMENDATION

THAT the Fraser Valley Regional District Board consider approval of the draft 2019 Board and Committee Schedule.

STRATEGIC AREA(S) OF FOCUS

Provide Responsive & Effective Public Services

BACKGROUND

At the December Board meeting each year, a proposed Board and Committee Schedule is provided to the Board for consideration.

DISCUSSION

As provided in Fraser Valley Regional District Board and Committee Procedures Bylaw No. 1305, 2015, the meetings of the Regional and Corporate Services Committee and the Electoral Area Services Committee are to be scheduled for the second Tuesday of each month. Additionally, the procedures bylaw also provides that Board meetings be scheduled for the fourth Tuesday of each month.

In drafting the yearly meeting schedule, staff review the council meeting schedules for all six Member Municipalities to avoid any conflicts. Additionally, the dates for all the upcoming conferences, such as Federation of Canadian Municipalities, and Union of British Columbia Municipalities, are reviewed to ensure that there are no conflicts with proposed meeting dates.

The Recreation, Culture & Airpark Services Commission has set their schedule for 2019, and these meeting dates have been included in the 2019 FVRD Board and Committee Meeting Schedule.

Due to a number of conflicts with council meeting schedules and statutory holidays, the proposed schedule includes dates for meetings on a Wednesday or Thursday.

COST

None.

CONCLUSION

Following review of all Municipal Council meeting schedules, as well as 2019 conferences, the attached draft 2019 FVRD Board and Committee Schedule is being brought forward for the Board's consideration.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

No further financial comments.

Paul Gipps, Chief Administrative Officer

Reviewed and supported