

To: CAO for the Electoral Area Services Committee  
From: Jaime Reilly, Manager of Corporate Administration

Date: 2018-12-11  
File No: 3920-20-2019

**Subject: Electoral Area Director Attendance at the 2019 LGLA Elected Officials Seminar**

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## RECOMMENDATION

**THAT** the Fraser Valley Regional District Board authorize Electoral Area Directors to attend the 2019 Local Government Leadership Academy Elected Officials Seminar to be held in Richmond, BC between January 16 and 18, 2019;

**AND THAT** registration fees, accommodation and travel costs be approved from Budget 102, Electoral Area Administration.

## BACKGROUND

In 2018, Electoral Area Directors attended the Local Government Leadership Academy (LGLA) Leadership Forum as well as the UBCM Electoral Area Directors Forum in Richmond, BC.

Given that the LGLA is organizing an Elected Officials Seminar specific to Electoral Area Representatives, UBCM will not be organizing an Electoral Area Directors Forum in 2019.

This three day seminar is open to newly elected and returning elected officials.

## DISCUSSION

LGLA is organizing a number of seminars for Elected Officials throughout the province during January and February 2019. The seminar for Electoral Area Representatives takes place between January 16 and 18, 2019 and includes topics created specifically for newly elected and returning elected officials.

A Program at a Glance has been released for the LGLA Elected Official Seminar (copy attached) which includes topics such as "Newly elected: Local Government Planning 101" and "Returning elected session: asset management".

## **COST**

The registration fee is \$350, plus taxes per person. The cost of the hotel room is \$145, plus tax, per person, per night. As the seminar is held in Richmond, the only travel costs will be mileage.

## **CONCLUSION**

As the LGLA Elected Officials Seminar is held locally and usually well-attended, staff are bringing forward this for the Board's consideration so that registration and hotel accommodations can be arranged as soon as possible.

## **COMMENTS BY:**

### **Mike Veenbaas, Director of Financial Services**

Reviewed and supported. Funds are budgeted in Electoral Area Administration to cover attendance at this seminar.

### **Paul Gipps, Chief Administrative Officer**

Reviewed and supported