



**2019 ELECTED OFFICIALS SEMINAR**  
**Electoral Area Representatives**  
*Radisson Hotel Vancouver Airport • Richmond*  
*January 16 to 18*

**PROGRAM-AT-A-GLANCE**

<b>Wednesday, January 16, 2019</b>		
5:30-6:30 pm		<b>Registration</b>
6:30-6:45 pm	Plenary	<b>Opening and Welcome</b>
6:45-8:00 pm	Plenary	<b>Keynote – Greg Moore</b>
8:00-9:00 pm	Plenary	<b>Ask the Local Government Experts</b> A panel of experienced elected officials field local government trivia questions from our celebrity game show host. Audience participation encouraged!

<b>Thursday, January 17, 2019</b>		
7:00-8:30 am		Breakfast
7:30-8:30 am	Plenary	<b>EA Partners Clinic: UBCM, LGMA, MAH</b> <i>Learn about the key local government organizations supporting your community.</i>
8:30 - 10:00 am	Breakout	<b>Newly Elected: Local Government Finance 101</b>
	Breakout	<b>Newly Elected: Local Government Financial Management 1</b>
8:30 - 10:00 am		<b>Dynamics and Decision Making – Tracey Lorenson</b> <i>Effective decision making in the council/board context. Maintaining role clarity, dealing with difficult people and situations, and working as a team in the interest of the community.</i>
10:00-10:30 am		Refreshment Break
10:30 am -12:00 pm	Plenary	<b>We've Got to Stop Meeting Like This</b> <i>Discussion on practical tools to make your meetings orderly, focused, efficient, and inclusive, while seeking to produce quality outcomes that earn public trust and confidence.</i>
12:00-1:00 pm		Lunch - Minister of Municipal Affairs and Housing
1:00-2:00 pm	Breakout	<b>Newly Elected: Local Government Law 101 - Rights, Risks &amp; Responsibilities</b> <i>Local law firms will cover CC &amp; LGA, and focus on rights of elected officials and how they can work within legislation to serve their constituents and get things accomplished.</i>
	Breakout	<b>Returning Elected: Topical Legal Issue(s)</b> <i>Local law firms presenting on current day legal issues with possible topics including cannabis legalization and regulations, short term rentals, or other topics. To demonstrate examples of communities that have taken different approaches and current status.</i>
2:00-3:00 pm	Plenary	<b>Public Hearings 101</b> <i>To cover procedures and protocols at public hearings; how to tactfully &amp; respectfully handle typical and atypical situations. A lawyer will facilitate a panel of experienced elected/staff. Various scenarios presented; audience input encouraged.</i>
3:00-3:30 pm		Refreshment Break

3:30-4:30 pm	Breakout	<b>Newly Elected: Municipalities &amp; RDs - An Overview of a Unique BC System</b> <i>Learn about BC's unique regional district system - how it works, what it does, and how municipalities and regional districts can be an effective team within a region.</i>
	Breakout	<b>Returning Elected: Working Together to Manage Emergencies -</b> EMBC regional training personnel <i>This session will provide you with an orientation to your responsibilities during the planning and declaration of a local emergency, and what you can leave to trained operational personnel.</i>
4:30-5:30 pm	Plenary	<b>Local Governments &amp; Indigenous Communities Working Together</b> <i>This session will bring together local government and indigenous community leaders to discuss regional efforts to work together for mutual benefit.</i>
5:30-7:00 pm		DINNER ON OWN
7:00-8:00 pm	Plenary	<b>Post-election Assessment – Results, Turnout &amp; Trends –</b> Todd Pugh, CivicInfo BC <i>Hear the stories behind the local government election results.</i>

<b>Friday, January 18, 2019</b>		
7:00-8:30 am		Breakfast
7:30-8:30 am	Plenary	<b>EA Partners Clinic: MFABC, MIABC, BC Assessment</b>
8:30-10:00 am	Breakout	<b>Newly Elected Session: Local Government Finance 101</b> <i>Your budget communicates your council or board priorities. Get to know the basics of local government finance - everything you want to ask, need to know, and more...</i>
	Breakout	<b>Returning Elected Session: Asset Management –</b> Christina Benty <i>Go beyond the basics of local government finance and learn about asset management - why it's important and how it's done.</i>
10:00-10:30 am		Refreshment Break
10:30 am-12:00 pm	Breakout	<b>Newly Elected Session: Local Government Planning 101</b> <i>Learn why and how we plan, statutory requirements, council/board, staff and public roles and responsibilities.</i>
	Breakout	<b>Returning Elected Session: Sustainable Community Planning</b> <i>Learn how to introduce and implement strategies for sustainability into your community planning efforts.</i>
12:00-1:00 pm		Lunch - Sponsor Remarks
1:00-2:15 pm	Plenary	<b>Media Relations –</b> Peak Communicators <i>Communication experts cover everything from key dos and don'ts when being interviewed for the local paper, how to conduct yourself effectively and safely online.</i>
2:15 pm	Plenary	<b>Closing Comments and Adjourn</b>