



## **INAUGURAL FRASER VALLEY REGIONAL DISTRICT**

### **BOARD OF DIRECTORS**

### **OPEN MEETING MINUTES**

Tuesday, November 27, 2018

7:00 pm

Members Present:

Director Jason Lum, City of Chilliwack, Chair  
Director Dennis Adamson, Electoral Area B  
Director Pam Alexis, District of Mission  
Director Wendy Bales, Electoral Area C  
Director Henry Braun, City of Abbotsford  
Director Kelly Chahal, City of Abbotsford  
Director Hugh Davidson, Electoral Area F  
Director Bill Dickey, Electoral Area D  
Director Taryn Dixon, Electoral Area H  
Director Orion Engar, Electoral Area E  
Director Leo Facio, Village of Harrison Hot Springs  
Director Brenda Falk, City of Abbotsford  
Director Carol Hamilton, District of Mission  
Director Chris Kloot, City of Chilliwack  
Director Dave Loewen, City of Abbotsford  
Director Bud Mercer, City of Chilliwack  
Director Ken Popove, City of Chilliwack  
Director Sylvia Pranger, District of Kent  
Director Terry Raymond, Electoral Area A  
Director Peter Robb, District of Hope  
Director Patricia Ross, City of Abbotsford  
Director Ross Siemens, City of Abbotsford  
Director Al Stobbart, Electoral Area G

Staff Present:

Paul Gipps, Chief Administrator Officer  
Suzanne Gresham, Director of Corporate Initiatives

Mike Veenbaas, Director of Financial Services  
Tareq Islam, Director of Engineering & Community Services  
Barclay Pitkethly, Director of Regional Programs  
Margaret-Ann Thornton, Director of Planning & Development  
Stacey Barker, Deputy Director of Regional Programs  
Jaime Schween, Manager of Corporate Administration  
Jennifer Kinneman, Manager of Corporate Affairs  
Kristy Hodson, Manager of Finance  
Tyler Davis, Network Analyst I  
Chris Lee, Executive Assistant  
Maggie Mazurkewich, Recording Secretary

There were eight members of the public present.

**1. CALL TO ORDER by Chief Administrative Officer**

The meeting was called to order at 7:00 p.m.

The newly elected Directors were piped into the meeting with RCMP Constable Cleary in the lead.

CAO Paul Gipps made welcoming remarks to those attending. Riley Zacharias led the attendees in the singing of "O Canada." Paul Gipps administered the Oaths of Office and Oaths of Allegiance while Angus Haggarty delivered an invocation to the group. Riley Zacharias sang "God Save the Queen."

**2. ELECTION OF FRASER VALLEY REGIONAL DISTRICT BOARD CHAIR by Chief Administrative Officer**

Mr. Gipps called for nominations for the position of Fraser Valley Regional District Board Chair.

Director Adamson nominated Director Jason Lum. Mr. Gipps called for nominations for the position of Board Chair for a second and third time.

There being no further nominations, Mr. Gipps declared Director Lum as the Board Chair, and he assumed the Chair.

**3. ELECTION OF FRASER VALLEY REGIONAL DISTRICT BOARD VICE CHAIR by Chief Administrative Officer**

Mr. Gipps called for nominations for the position of Fraser Valley Regional District Board Vice Chair.

Director Facio nominated Director Patricia Ross. Mr. Gipps called for nominations for the position of Board Vice Chair for a second and third time.

There being no further nominations, Mr. Gipps declared Director Ross as the Board Vice Chair.

**4. REMARKS BY FRASER VALLEY REGIONAL DISTRICT BOARD CHAIR**

Chair Lum made remarks regarding the previous year's accomplishments and challenges.

**5. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

Moved By FACIO

Seconded By ADAMSON

**THAT** the Agenda, Addenda and Late Items for the Inaugural Meeting of the Fraser Valley Regional District Board of November 27, 2018 be approved;

**AND THAT** all delegations, reports, correspondence, committee and commission minutes, and other information set to the Agenda be received for information.

**CARRIED  
ALL/UNWEIGHTED**

**6. BOARD MINUTES & MATTERS ARISING**

**6.1 Board Meeting - October 23, 2018**

Moved By STOBART

Seconded By ROSS

**THAT** the Minutes of the Fraser Valley Regional District Board Open Meeting of October 23, 2018 be adopted.

**CARRIED  
ALL/UNWEIGHTED**

**6.2 Special Minute dated October 25, 2018 (Award of Contract to Urban Systems Ltd - Cultus Lake North Wastewater Treatment Plant)**

Moved By POPOVE

Seconded By RAYMOND

**THAT** Special Minute dated October 25, 2018 with respect to the award of contract to Urban Systems Ltd be adopted.

**CARRIED  
ALL/UNWEIGHTED**

**7. COMMITTEE/COMMISSION MINUTES FOR INFORMATION AND MATTERS ARISING**

The following minutes were received:

**7.1 Recreation, Culture and Airpark Services Commission Special Minute dated October 29, 2018.**

**8. CORPORATE ADMINISTRATION**

**8.1 UBCM - Notification of Executive Vacancies - Deadline: Friday, December 14, 2018**

The UBCM memo dated November 19, 2018 was provided for information.

**8.2 Results of the Judicial Recount for Electoral Area C**

The memo of Jaime Reilly, Manager of Corporate Administration/Chief Election Officer dated November 27, 2018 was provided for information.

**9. FINANCE**

**9.1 Grant-In-Aid Request – Sts'ailes Christmas Committee, Electoral Area "C"**

Moved By BALES

Seconded By ALEXIS

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$350 to the Sts'ailes Christmas Committee, funded from the Electoral Area "C" grant-in-aid budget to support their annual Christmas celebration, with the students in the community school.

**CARRIED  
ALL/UNWEIGHTED**

**9.2     Grant-In-Aid Request – Hatzic Prairie Recreation Commission, Electoral Area "F"**

Moved By RAYMOND  
Seconded By STOBART

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$5,000 to the Hatzic Prairie Recreation Commission to assist with the costs of the ventilation system for the Hatzic Prairie Community Hall, to be funded from the Electoral Area "F" grant-in-aid budget.

**CARRIED  
ALL/UNWEIGHTED**

**9.3     Grant-In-Aid Request – Cultus Lake Events & Activities, Electoral Area "H"**

Moved By DIXON  
Seconded By DICKY

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$2,000 to the Cultus Lake Events and Activities Committee with the grant being funded from the Electoral Area "H" grant-in-aid budget to help offset the costs of the annual community Christmas event.

**CARRIED  
ALL/UNWEIGHTED**

**10. BYLAWS**

**10.1 FVRD Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No. 1503, 2018**

Moved By ADAMSON

Seconded By POPOVE

**THAT** the Fraser Valley Regional District Board give first reading to the bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No. 1503, 2018*.

**CARRIED  
ALL/UNWEIGHTED**

Moved By ROSS

Seconded By PRANGER

**THAT** the Fraser Valley Regional District Board give second and third reading to the bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No. 1503, 2018*.

**CARRIED  
ALL/UNWEIGHTED**

Moved By KLOOT

Seconded By SIEMENS

**THAT** the Fraser Valley Regional District Board adopt the bylaw cited as *Fraser Valley Regional District Electoral Area Volunteer Fire Department Establishment and Regulation Amendment Bylaw No. 1503, 2018*.

**CARRIED  
ALL/UNWEIGHTED (2/3 Majority)**

**11. PERMITS**

No items.

**12. CONTRACTS AND COVENANTS**

**12.1 Proposed Modification of Lease Agreement allowing for the assignment and renewal of the Lease Agreement with Canyon Tire Craft to new business owners [1056938 BC Ltd, dba Canyon Tire] – Electoral Area A**

Moved By RAYMOND

Seconded By ADAMSON

**THAT** the Fraser Valley Regional District Board authorize its signatories to execute all legal instruments associated with the transfer and assignment of the Canyon Tire Craft Lease Agreement to new business owners 1056938 BC Ltd., dba Canyon Tire, and Ao Xuanhau in her personal capacity;

**AND THAT** the Fraser Valley Regional District Board exercise its option to renew the Lease Agreement for a further 5 year term, subject to further options to renew, and subject to a 2% increase in lease payments annually in each year of the renewal term;

**AND FUTHER THAT** early termination language in favour of the Fraser Valley Regional District be included in the Modification of Lease Agreement should the Fraser Valley Regional District Board consider disposing of the subject land and improvements during the term of the lease;

**AND FINALLY THAT** all other terms and conditions of the Lease Agreement remain in full force and effect under the Modification of Lease Agreement with the exception of the requirement for the Fraser Valley Regional District to undertake a Level 1 Baseline Environmental Assessment.

**CARRIED  
ALL/UNWEIGHTED**

**13. OTHER MATTERS**

**13.1 Grant Application for Evacuation Route Plan for Areas "E" and "H"**

Moved By ENGAR

Seconded By POPOVE

**THAT** the Fraser Valley Regional District Board endorse a grant application of \$25,000 under UBCM's Community Emergency Preparedness Fund to create an Evacuation Route Plan for Electoral Areas "E" and "H".

**CARRIED**

**ALL/UNWEIGHTED**

**14. CONSENT AGENDA**

No items.

**15. ADDENDA ITEMS/LATE ITEMS**

No items.

**16. CORRESPONDENCE/ITEMS FOR INFORMATION (Items 16.1-16.3)**

The following correspondence/items for information was provided:

**16.1 Fraser Basin Council: Fraser Valley Update - November, 2018**

**16.2 Fortis BC Poster regarding conservation of natural gas.**

**16.3 Thompson-Nicola Regional District Board Highlights - October 18, 2018**

**17. REPORTS BY STAFF**

None.

**18. REPORTS BY BOARD DIRECTORS**

Director Facio remarked on the Harrison Hot Springs Christmas lights display.

**19. PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

No items.

**20. ADJOURNMENT**

Moved By FACIO

Seconded By ENGAR

**THAT** the Inaugural Meeting of the Fraser Valley Regional District Board of November 27, 2018 be adjourned.

**CARRIED**

The meeting adjourned at 7:22 pm.

MINUTES CERTIFIED CORRECT:

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Director Jason Lum, Chair

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Corporate Officer/Deputy