

## FRASER VALLEY REGIONAL DISTRICT RECREATION, CULTURE & AIRPARK SERVICES

**Thursday, November 22, 2018 @ 6:30 p.m.**

Conference Centre  
1005 6<sup>th</sup> Avenue, Hope, BC

---

### OPEN MEETING MINUTES

---

**Present:**

Dennis Adamson, Chair, Electoral Area B  
Hilary Kennedy, Vice Chair, Member at Large, District of Hope  
Peter Robb, District of Hope Appointee  
Terry Raymond, Director, Electoral Area A  
Bronwyn Punch, Member at Large, Electoral Area B  
Shanon Fischer, Member at Large, District of Hope

**Staff Present:**

Paul Gipps, Chief Administrative Officer, Fraser Valley Regional District  
Jaime Reilly, Manager of Corporate Administration, Fraser Valley Regional District  
Jody Castle, Manager, Recreation, Culture & Airpark Services  
Mike Freimark, Assistant Manager, Recreation, Culture & Airpark Services

**Regrets:**

Dianne Davies, Member at Large, Electoral Area B

**1 CALL TO ORDER BY CHAIR**

Chair Adamson called the meeting to order at 6:40 p.m. Vice Chair Kennedy facilitated the meeting.

**2 APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

**RAYMOND/FISCHER**

- 2.1 THAT** the Agenda, Addenda and Late Items for the Recreation, Culture & Airpark Services Commission Open Meeting of November 22, 2018 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**CARRIED**

### **3 DELEGATION**

#### **3.1 Presentation by Catherine Freimark, President of the RiverMonsters Swim Club**

Catherine Freimark, President of the RiverMonsters Swim Club provided a presentation for information of the 2018 season. The presentation included yearly highlights of the swim club, as well requested the support of the RCAS Commission for the 2019 Swim Meet. An option was presented for the BCSSA 2019 Regional Swim Championships to be hosted at the facility.

Mrs. Freimark concluded the presentation by requesting support for the following:

- Use of the Dan Sharrers Aquatic Centre and Conference Centre for a two day swim meet June 9 and 10, 2019;
- RCAS Commission support to enter a bid to host the 2019 BCSSA Regional Swim Championship. Bid to be submitted no later than January 4, 2019.

The Commission thanked Mrs. Freimark for the presentation, and discussion ensued resulting in the following motion:

#### **PUNCH/ROBB**

**THAT** the Recreation, Culture & Airpark Services Commission support the RiverMonsters Swim Club's consideration of hosting the Fraser Valley Regional Competition at the Hope & Area Recreation Centre in August 2019;

**AND THAT** details be brought forward to a future meeting of the Recreation, Culture & Airpark Services Commission.

**CARRIED**

Catherine Freimark left the meeting at 6:55 p.m.

### **4 MINUTES/MATTERS ARISING**

#### **4.1 Recreation, Culture & Airpark Services Commission Meeting – 07 25 18**

#### **RAYMOND/FISCHER**

**THAT** the Minutes of the Recreation, Culture & Airpark Services Commission Open Meeting of July 25, 2018 be adopted.

**CARRIED**

**4.2      Recreation, Culture & Airpark Services Commission Meeting – 08 13 18**

**ROBB/FISCHER**

**THAT** the Minutes of the Recreation, Culture & Airpark Services Commission Open Meeting of August 13, 2018 be adopted.

**CARRIED**

**4.3      Recreation, Culture & Airpark Services Commission Meeting – 10 25 18**

**PUNCH/ROBB**

**THAT** the Special Minute of the Recreation, Culture & Airpark Services Commission Open Meeting of October 25, 2018 be adopted.

**CARRIED**

**5          FINANCE**

**5.1      Financial Statements**

2018 YTD Financial Income Statements were provided for information.

**6          NEW BUSINESS**

**6.1      School District 78 2018/19 Scholarships**

Discussion took place regarding the process for the 2018/19 Scholarships Committee, resulting in the following motion:

**PUNCH/ADAMSON**

**THAT** the Recreation, Culture and Airpark Services Commission participate in the 2018-2019 School District 78 Scholarship Program;

**AND THAT** the scholarship funding available for Hope Secondary School and Boston Bar School be set at \$1000 per school;

**AND FINALLY THAT** a scholarship selection committee be formed consisting of all seven members of the Recreation, Culture and Airpark Services Commission to determine scholarship criteria, review applications and provide recommendations.

**DEFEATED**

Following the defeat of the previous motion, further discussion took place resulting in the following motion:

**FISCHER/RAYMOND**

**THAT** the Recreation, Culture and Airpark Services Commission participate in the 2018–2019 School District 78 Scholarship Program;

**AND THAT** the scholarship funding available for Hope Secondary School and Boston Bar School be set at \$1000 per school;

**AND FINALLY THAT** a scholarship selection committee be formed consisting of two RCAS Commission members and one staff member to determine scholarship criteria, review applications and provide recommendations to the Recreation, Culture and Airpark Services Commission.

**CARRIED**

It was noted that Chair Adamson and Director Robb would participate in the committee.

**6.2 Bus for Education and Aboriginal Resources (BEAR)**

Discussion ensued regarding the program, with staff to bring back information for a follow up.

**RAYMOND/PUNCH**

**THAT** the Bus for Education and Aboriginal Resources be located in the recreation centre parking lot once per week to offer free family programming.

**CARRIED**

**6.3 Hope Search and Rescue Funding Request**

Declaring a conflict as she is a member of the Hope Search and Rescue, Commissioner Fisher left the meeting for discussion and voting on Item 6.3.

**PUNCH/ROBB**

**THAT** the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$101.50 to Hope Search and Rescue, funded from the community facility use grant program, for the purposes of renting the Flight Centre for up to two days in March 2019 to host a meeting;

**AND THAT** member of Hope Search and Rescue be eligible for a 20% corporate pass rate.

**CARRIED**

Commissioner Fisher returned to the meeting 7:28 p.m.

**6.4 Hope Garden Club Funding Request**

**ROBB/ADAMSON**

**THAT** the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$571.50 to Hope Garden Club, funded from the community facility use grant program, for the rental of the conference centre including projector and screen on March 6, 2019 for the purposes of hosting a gardening event;

**AND THAT** advertising for the event be provided on the LED screen for two weeks prior to the event.

**CARRIED**

**6.5 Hope Secondary School Funding Request – Leadership Conference**

**RAYMOND/ADAMSON**

**THAT** the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$373.50 to Hope Secondary School, funded from the community facility use grant program, for the purposes of renting the conference centre and kitchen on May 9, 2019 to host a leadership conference.

**CARRIED**

**6.6 Hope Secondary School Funding Request – Career Fair**

**PUNCH/RAYMOND**

**THAT** the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$285.50 to Hope Secondary School, funded from the community facility use grant program, for the purposes of renting the arena and mezzanine on May 2, 2019 to host a career fair for local students.

**CARRIED**

At this time item 6.11 was considered.

**6.11 South Coast Women's Hockey League Funding Request**

**RAYMOND/ROBB**

**THAT** the Recreation, Culture and Airpark Services Commission authorize a grant in the amount of \$484.00 to the South Coast Women's Hockey League, funded from the community facility use grant program, for the purposes of renting the mezzanine and conference centre on March 29-31, 2019.

**CARRIED**

**6.7 2019 RCASC Meeting Schedule**

**PUNCH/ROBB**

**THAT** the Recreation, Culture and Airpark Services Commission adopt the 2019 RCASC Meeting Schedule.

**CARRIED**

**6.8 Arena Mezzanine Renovations**

Staff provided a presentation on the proposed floor plan and design for upgrades to the arena mezzanine.

**RAYMOND/FISCHER**

**THAT** the Recreation, Culture and Airpark Services Commission approve the proposed floor plan and design for upgrades to the arena mezzanine;

**AND THAT** staff be directed to issue a Request for Proposal for the renovation of the mezzanine space.

**CARRIED**

**6.9 Primary Care Network Community Event**

**ADAMSON/ROBB**

**THAT** staff attend the primary care network community event “Shaping the Future of Healthcare” on December 6, 2018.

**CARRIED**

It was noted that Jody Castle would attend the event.

**6.10     Fitness Class Update**

Discussion ensued regarding the challenges faced this year. It was noted that staff are in the process of receiving their certification to facilitate several fitness classes beginning in 2019.

**7         STAFF AND STANDING REPORTS**

**7.1       RCAS Programming Highlights**

Highlights and challenges of the Fall Program Guide were presented and discussed.

**7.2       RCAS Staffing Update**

An update was provided by staff.

Discussion took place regarding the Commission and Staff Christmas Party. The date and time were provided for the 2018 Christmas Party. It was proposed that the RCAS Commission provide a prize for the “Ugly Sweater” contest.

**7.3       RCAS Correspondence**

Letter from Fraser Canyon Hospice Society, and A. Poulin was distributed for information.

**8         RESOLUTION TO CLOSE MEETING**

**PUNCH/RAYMOND**

**THAT** the meeting be closed to the public, except for Senior Staff, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1) (k) of the *Community Charter* – negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**CARRIED**

The meeting adjourned at 8:08 p.m.

**9         REPORTS BY COMMISSION MEMBERS**

Chair Adamson noted that that he was looking forward to working with the Commission over the next four years.

Director Robb noted the excellent programming and service provided by the Hope & Area Recreation Centre.

Vice Chair Kennedy welcomed Director Robb to the Recreation, Culture and Airpark Services Commission, and reported on the success of the Dan Sharrers Memorial Tea.

## **10 NEXT MEETING**

There was no discussion on the next meeting date of the Recreation, Culture and Airpark Services Commission.

## **11 RISE AND REPORT OUT OF CLOSED MEETING**

### **RAYMOND/FISCHER**

**THAT** the Recreation, Culture and Airpark Services Commission consider a one year extension of the Dan Sharrers Aquatic Centre Lease Agreement with the District of Hope;

**AND THAT** staff be directed to draft a Modification of Lease Agreement for the consideration of the Fraser Valley Regional District Board.

**CARRIED**

## **12 ADJOURNMENT**

### **RAYMOND/PUNCH**

**THAT** the Open Meeting of Recreation, Culture & Airpark Services Commission of November 22, 2018 be adjourned.

**CARRIED**

The meeting was adjourned at 8:42 p.m.

MINUTES CERTIFIED CORRECT:

---

Director Dennis Adamson, Chair