

To: CAO for the Electoral Area Services Committee
From: Jaime Reilly, Manager of Corporate Administration

Date: 2019-01-09
File No: 0390-20-2019

Subject: EA Director Attendance at LMLGA AGM and Conference: May 8 to 10, 2019

RECOMMENDATION

THAT the Fraser Valley Regional District authorize Electoral Area Directors to attend the 2019 Lower Mainland Local Government Association AGM and Conference to be held in Harrison Hot Springs, BC between May 8 and 10, 2019;

AND THAT registration fees, accommodation and travel costs be approved from Budget 102.

BACKGROUND

In 2018, the LMLGA AGM and Conference was held in Whistler, BC.

DISCUSSION

The Agenda for this conference is not yet available; however, attached is the preliminary program. This conference includes a tradeshow, workshops, seminars, keynote speakers as well as the annual AGM and resolution session.

As this conference is historically well attended, and books up quickly, staff is bringing this forward for discussion prior to registration opening in February 2019.

Approval is also being sought from the Board for the attendance of the Board Chair, Board Vice Chair and Chief Administrative Officer.

COST

Early bird registration fees (prior to March 31, 2019) are \$440, plus taxes. Registration fees increase to a cost of \$520 after April 1, 2019. The hotel room costs are \$149 plus taxes, per night, per person. As the conference is held in Harrison Hot Springs, the only travel costs will be mileage.

CONCLUSION

As the LMLGA AGM and Conference is held locally and usually well-attended, staff are bringing forward this forward for the Board's consideration so that registration and hotel accommodations can be arranged as soon as possible.

COMMENTS BY:

Mike Veenbaas, Director of Financial Services

Reviewed and supported. Funding for a Director's attendance at LMLGA will come via taxation from the respective electoral area.

Paul Gipps, Chief Administrative Officer

Reviewed and supported.