To: CAO for the Fraser Valley Regional District Board   Date: 2019-02-26

From: Mike Veenbaas, Director of Financial Services   File No: 1720-20

Subject: Electoral Area Emergency Management Specialist

RECOMMENDATION

THAT the Fraser Valley Regional District Board endorse the Electoral Area Services Committee motion of support for a new Emergency Management Specialist position starting in 2019 and that Staff be directed to begin the recruitment process.

STRATEGIC AREA(S) OF FOCUS

Support Healthy & Sustainable Community

Provide Responsive & Effective Public Services

BACKGROUND

At the February Electoral Area Services Committee meeting Staff presented the proposed financial plans for electoral area wide services. Included in the proposal was a new position request for an Emergency Management Specialist to be funded from the Electoral Area Emergency Management service area.

DISCUSSION

As part of the financial planning process, Staff are proposing a new position to address the workload challenges being faced in Electoral Area Emergency Management. These challenges revolve specifically around fulfilling the FVRD requirements under the Emergency Program Act. As a result of preparing for the upcoming Auditor General for Local Government Emergency Preparedness audit it has become more apparent that the FVRD emergency program is not meeting these requirements. A separate information sheet on the position request is included with this memo. The financial impact of this position is estimated to be $86,000 which would equal $1.77 per $100,000 of residential assessment for properties in electoral areas.

COST

The position will be included in the Electoral Area Emergency Management service's financial plan which is funded by all electoral areas.

CONCLUSION

The Board is being requested to endorse the EASC motion of support for the addition of an Emergency Management Specialist position to the Electoral Area Emergency Management program.

COMMENTS BY:

Paul Gipps, Chief Administrative Officer

Reviewed and supported