



GRANT-IN-AID APPLICATION

Fraser Valley Regional District, 45950 Cheam Ave, Chilliwack BC, V2P 1N6

Applicant Name: FRASER CANYON HOSPICE SOCIETY
Mailing Address: 1275 - 7th AVENUE HOPE, BC V0X 1L4
hi2u2day@telus.net (Pat Besse - chair person)
Email Address: Mary.Norman@fraserhealth.ca (Mary Norman Hospice Coordinator)
Contact: PAT BESSE - CHAIR BOARD [Redacted] (Pat's Home #)
Name: MARY NORMAN - HOSPICE COORDINATOR Telephone/Fax Number: 604-860-7713 (OFFICE)

Statement as to eligibility to apply for Grant-In-Aid Funds (Please attach a separate sheet if required):

SEE ATTACHMENTS

APPLICATION SUMMARY:

Project or purpose for which you require assistance (Please attach a separate sheet if required):

SEE ATTACHMENTS

Statement as to how these funds will benefit the community or an aspect of the community (Please attach a separate sheet if required):

SEE ATTACHMENTS

Amount of Grant Requested: \$ 4,000.00

****Please note: grants over \$4,000 require a financial statement and/or report on the applicant to be provided with the application.**

To the best of my knowledge, all the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

MARY NORMAN (HOSPICE COORDINATOR)
M. Norman

Signature of Authorized Signatory and Title

Pat Besse - Chairperson
Fraser Canyon
Hospice Society

Amount Approved: _____

Date: _____

Signature of Electoral Area Director _____



Fraser Canyon Hospice Society

1275 - 7th Avenue, Hope, B.C. V0X 1L4

Phone: 604-860-7713 Fax: 604-860-7719

February 11, 2019

Dennis Adamson
Fraser Valley Regional District
Director – 'Area B'
45950 Cheam Avenue
Chilliwack, BC
V2P 1N6

Dear Dennis,

**Re 2019 – Grant in Aid Application Request – Re Fraser Canyon Hospice Society -
Camp Skylark 2019 – Bereavement Camp for Children Ages 7-12 years.**

Please find enclosed a completed application form for your consideration to assist us in raising funds for our upcoming Camp Skylark, to be held on September 13-15 - 2019 weekend.

I have also included a DVD from our 2018 camp for your review; there is also a YouTube link is <http://www.frasercanyonhospice.org/camp-skylark.html>

We are extremely grateful for your consideration to the application request and very much appreciate your support over the years.

Kindest Regards,

Mary Norman - FCHS Coordinator
Pat Besse– Board of Directors Chair

Fraser Canyon Hospice Society

Grant-In-Aid Application

Submitted to Fraser Valley Regional District

By Fraser Canyon Hospice Society

February 2019

**Fraser Valley Regional District
Grant in Aid Application 2019**

Statement as to eligibility to apply for Grant-In-Aid Funds

Fraser Canyon Hospice Society was incorporated in February 1995 as a Registered Canadian Charity. (Registration number 899344584 RR 0001). We are located in Hope, BC at the Fraser Canyon Hospital. Our Mission is to provide quality support and end of life services to our clients and their loved ones, care givers and the bereaved in Hope and its surrounding areas. This includes clients in Agassiz, Hope, Yale, Boston Bar, North Bend, Sunshine Valley and all First Nations Communities within these areas.

Project or purpose for which you require assistance

The program for which we are seeking funding will be our 15th annual Camp Skylark for children ages 7-12 who have lost a loved one. The aspect of our Mission which this program addresses is grief and loss experienced by children in our community. Long before we realize it, children become aware of death. But, when the loss of a loved one occurs, children are often overlooked during the grieving process.

If their grief is unresolved, children can be impacted in the following number of ways:

- Affects how children form and hold relationships
- Causes higher levels of depression in adulthood
- Insecurely attached children are at greater risk of continuing to form poor attachments to others and have low self-esteem
- Children continue to grieve at each developmental stage
- If grief is not dealt with, children can regress to previous behaviours such as wetting their pants/beds, acting out, having difficulty sleeping, withdrawal from usual activities and anxiety and panic attacks.
- Children sometimes make up stories in their head of how their loved one died, which are usually more severe than the real story
- Children often develop fears of others they love being taken from them, or that they too will die. Sometimes they even believe that they caused the death
- Masking emotions can result in isolation and/or behaviour problems at home and school which can continue into adulthood

In 2018, 25 children between the ages of 7-12 attended Fraser Canyon Hospice Society's 14th Annual Camp Skylark program for children who had lost a loved one. The types of losses have been parents, Grandparents, sibling, Uncle/Aunt and Cousin.

The organizations goal is to provide a safe and caring atmosphere for children aged 7-12 years, who have lost a love one in their lives. There are no other bereavement camps in Hope. The program is open to all cultures in our community; many participants in the past have been from First Nation. Campers were from First Nations, Caucasian, Asian, East Indian, and African American children.

Over the years we have had campers reside in Yale, Boston Bar, Hope, Chilliwack, Langley, Abbotsford, Kelowna and Penticton. Majority of campers who attended 2018camp, resided in Hope and surrounding area.

During the weekend-long camp, the children partake in traditional activities such as rock climbing, archery, hiking, swimming, ropes courses, art, etc., which allow them to set their worries aside.

What makes Skylark unique is that, in addition to these activities, we offer bereavement activities specialized for children in the respective developmental age groups. Such activities include lantern making in honour of their loved one, a lantern ceremony, memory circles, sharing circles and music therapy.

We also have a memory tree that children, parents and caregivers decorate. Paper skylarks are made and hung on the memory tree at the closing ceremony.

Statement as to how these funds will benefit the community or an aspect of the community

The children learned that it is good to express their feelings through activities such as art, music, play, writing, sports and talking. After bonding with other children and volunteers who had also experienced losses, many feelings of loneliness were reported to have decreased. Many of the children had significantly decreased anger issues after attending Camp and many of the children's fears and anxieties had subsided as a result of Camp.

Campers themselves have identified as helpful":

Talking - Memory Circles - Music - Video Making - Swimming - Crafts - arts - Rock Climbing

How Camp Skylark helped:

During camp, the children were reassured that it is healthy to continue a relationship with their loved one by writing to them, including memories in their conversations and cherishing memory items that remind them of their loved one.

The children learned that it is good to express their feelings through activities such as art, music, play, sports and talking.

After bonding with other children and volunteers who have also experienced losses, many feelings of loneliness were reported to have decreased.

Many of the children had significantly decreased anger issues after attending Camp.

Many of the children's fears and anxieties had subsided as a result of Camp.

Some quotes from previous campers and families:

"Camp Skylark was one of the best experiences that our family has ever had!"

"I wish camp lasted forever"

How YOU Can Help:

Camp Squeah has been the venue of this annual camp since it started and along with the children, it is necessary to have the assistance of about 30 caring volunteers. Raising sufficient funds to pay for camp is a year-long effort each year, and along with the fundraisers, we also submit applications for corporate funding. There is no charge to children to attend camp, and cost per child is approximately \$350.00, plus meals and housing for the volunteers. As well we have to hire a Camp Director who has the responsibility of finding campers, interviewing families, putting together daily activities etc. This person works an 18 hours week for about 4 months. Budgets for Skylark are carefully prepared, but does amount to approximately \$23,000.00 for rentals, wages and supplies.

Raising funds for this camp allows us to continue to provide this valuable service in our community.

Thank you for considering this application request.

**FRASER CANYON
HOSPICE SOCIETY**
1275 - 7th Avenue
Hope, BC V0X 1L4

Fraser Canyon Hospice Society
Camp Skylark 2019 Projected Budget MN

Expenditure	Description	Projected 2019	Actual 2019	Projected 2020	Notes
Professional Fees	Total Professional Fees Budget	\$10,405.00	\$0.00	\$0.00	
Salaries/benefits	Camp Director Wages and Remittance	\$8,550.00			
Additional Fees	Camp Director Criminal Records Check	\$135.00			
Mileage	Camp Director	\$750.00			
Professional Fees	Music Therapist	\$450.00			
Auditor Fees	McConnell Voelkl	\$420.00			
Additional Fees	Volunteer Criminal Record Checks	\$100.00			
Program Support	Total Program Support				
Rent/Utilities/ and Insurance	Total Rent/Utilities Budget	\$8,550.00	\$0.00	\$0.00	
	Camp Squeeah facilities, cabins, food, etc.	\$8,000.00			
	Camp Director Phone Bill	\$100.00			
	Marsh' Insurance for Camp Skylark	\$450.00			
Committee Expenses		\$30.00	\$0.00	\$30.00	
	Meeting Refreshments	\$30.00			
Equipment/Office Supplies	Total Equipment Budget	\$720.00	\$0.00	\$0.00	
	Walkie-talkies/radios	\$0.00			
	Petty Cash	\$500.00			
	Envelopes for DVD	\$45.00			
	Postage of DVD	\$125.00			
	DVD and DVD Cases for each camper and volunteer	\$50.00			
	Total Advertising Budget	\$810.00	\$0.00	\$0.00	
	Brochures	\$100.00			
	Hope Standard Ads for Director position	\$300.00			
	Hope Standard Ads for Campers	\$110.00			
	Thank You Ad for Hope Standard	\$300.00			

Fraser Canyon Hospice Society
Camp Skylark 2019 Projected Budget MN

Expenditure	Description	Projected 2019	Actual 2019	Projected 2020	Notes
<i>Camp Supplies include snack and Juices, Registration Supplies lanterns, Tee Shirts, Art Supplies</i>					
	Total Supplies Budget	\$1,075.00	\$0.00	\$0.00	
	Bamboo Lanterns and clamps	\$75.00			
	Registration Supplies	\$20.00			
	Snacks and Juices	\$150.00			
	Art Supplies (cabin flags/lantern supplies/etc)	\$180.00			
	T-Shirts for Campers and Volunteers	\$600.00			
	DVD cases for Camp DVD to each camper	\$50.00			
Total Expenditure		\$21,590.00	\$0.00	\$30.00	

Revenue	SPONSORS/FUNDRAISING	Projected 2019	Actual 2019	Projected 2020
Tentative	Total of Tentative Amounts	\$6,250.00	\$0.00	\$0.00
	District of Hope Grant In Aid	\$1,500.00		
	Beta Sigma Phi	\$300.00		
	Hope Foresters Holding Society	\$700.00		
	Kent-Harrison Foundation Grant	\$1,750.00		
TBA	Envision Financial	\$2,000.00		
TENTATIVE	TOTAL TENTATIVE AMOUNTS	\$14,650.00	\$0.00	\$0.00
	Fraternal Order of Eagles #2690 (mens)	\$700.00		
	Columbia Cabinet Countertops	\$1,050.00		
	FCHS Fundraising	\$7,000.00		
	Royal Canadian Legion #228	\$500.00		
	Fraser Valley Regional District Area B	\$2,500.00		

Fraser Canyon Hospice Society
Camp Skylark 2019 Projected Budget MN

	Fraternat. Order of Eagles #2690		
	(Ladies)	\$450.00	
	Nestle Waters Canada	\$1,400.00	
	EAC Inc.	\$525.00	
	EAM Co. Ltd.	\$525.00	
Total Revenue	TOTAL TENTATIVE AMOUNTS	\$21,425.00	\$0.00

FRASER CANYON HOSPICE SOCIETY - CAMP SKYLARK PROJECT
STATEMENT OF FUNDING SOURCES AND PROJECT COSTS
SIX MONTH PERIOD ENDED SEPTEMBER 30, 2018



F.W. Voelkl, CPA, CA
C.M. Kelley, CPA, CA (incorporated professional)

P.O. Box 819
228 Wallace St.
Hope, B.C. V0X 1L0



CPA

CHARTERED
PROFESSIONAL
ACCOUNTANTS

Office 604-869-5634
Fax 604-869-2381

INDEPENDENT AUDITOR'S REPORT

To the Executive of the
FRASER CANYON HOSPICE SOCIETY:

We have audited the following Statement of Funding Sources and Project Costs of the **FRASER CANYON HOSPICE SOCIETY – CAMP SKYLARK PROJECT** for the six month period ended **SEPTEMBER 30, 2018**. The purpose of the project was to to provide a camp for children whom require bereavement support and counseling.

Management is responsible for the preparation and fair presentation of this Statement of Funding Sources and Project Costs in accordance with Canadian accounting standards applicable to not-for-profit organizations, and for such internal controls as management determines is necessary to enable the preparation of the statement that is free from material misstatement, whether due to fraud or error.

Our audit was made in accordance with Canadian generally accepted standards for audit engagements. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statement is free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. Our audit procedures consisted primarily of inquiry, examining, on a test basis, evidence supporting the amounts and disclosures in this financial statement, and discussions related to the information supplied to us by the society.

In our opinion, the Statement of Funding Sources and Project Costs of the **FRASER CANYON HOSPICE SOCIETY – CAMP SKYLARK PROJECT** for the six month period ended **SEPTEMBER 30, 2018**, in all material respects, fully discloses the funding sources for the project and the costs incurred to complete the project.

McConnell, Voelkl

CHARTERED PROFESSIONAL ACCOUNTANTS

November 7, 2018
Hope, BC
Canada

FRASER CANYON HOSPICE SOCIETY - CAMP SKYLARK PROJECT
AUDITED STATEMENT OF FUNDING SOURCES AND PROJECT COSTS
FOR THE SIX MONTH PERIOD ENDED SEPTEMBER 30, 2018

	<u>Mar - Sep 2018</u>	<u>Mar - Sep 2017</u>
FUNDING SOURCES		
Donations and fundraising		
Camp Skylark designated donations	\$ 2,484	\$ 4,628
Grant - Fraser Valley Regional District	3,800	2,500
Grant - Kent Harrison Foundation	1,750	0
Grant - Nestle Canada inc.	1,400	0
Grant - Fraternal Order of Eagles - Hope Branch	1,150	1,400
Grant - Emil Anderson Maintenance Company	1,050	1,050
Grant - Foresters (Hope Branch)	1,050	0
Grant - Columbia Kitchen Cabinets Ltd	1,050	1,050
Grant - Envision Financial	350	350
Grant - First West Foundation	0	7,000
Grant - District of Hope	1,200	2,000
	<hr/>	<hr/>
Total Funding Sources	\$ 15,284	\$ 19,978
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PROJECT COSTS		
Advertising	\$ 270	\$ 258
Facility rental	7,821	7,603
Mileage and travel	303	473
Professional fees	893	720
Supplies	1,711	1,929
Wages and benefits - Camp Coordinator	7,645	8,638
	<hr/>	<hr/>
Total Project Costs	\$ 18,643	\$ 19,621
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(DEFICIT) EXCESS OF FUNDING OVER COSTS	\$ (3,359)	\$ 357
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SURPLUS, beginning of year	4,957	4,600
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SURPLUS, end of year	<u>\$ 1,598</u>	<u>\$ 4,957</u>