

FRASER VALLEY REGIONAL DISTRICT
RECREATION, CULTURE & AIRPARK SERVICES COMMISSION
OPEN MEETING MINUTES

Tuesday, March 5, 2019
6:30 p.m.
District of Hope Council Chambers
345 Wallace Street, Hope, BC

Present:

Terry Raymond, Chair, Electoral Area A
Dennis Adamson, Vice Chair, Electoral Area B
Peter Robb, Director, District of Hope
Shanon Fischer, Member at Large, District of Hope
Peter Adamo, Member at Large, Electoral Area B

Regrets:

Dianne Davies, Member at Large, Electoral Area B
Hilary Kennedy, Member at Large, District of Hope

Staff Present:

Jody Castle, Manager of Recreation, Culture & Airpark Services
Mike Veenbaas, Director of Financial Services
Stacey Barker, Deputy Director of Regional Programs
Jaime Reilly, Manager of Corporate Administration

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

ADAMSON/ADAMO

THAT the Agenda, Addenda and Late Items for the Recreation, Culture and Airpark Services Commission Open Meeting of March 5, 2019 be approved;

AND THAT all delegations, reports, correspondence and other information set to the Agenda be received for information.

CARRIED

3. MINUTES/MATTERS ARISING

3.1 Recreation, Culture and Airpark Services Commission Open Meeting - 01 22 19

ADAMSON/ROBB

THAT the Minutes of the Recreation, Culture and Airpark Services Commission Open Meeting of January 22, 2019 be adopted.

CARRIED

4. FINANCE

4.1 DRAFT 2019-2023 Recreation, Culture & Airpark Services Financial Plan

Mike Veenbaas, Director of Financial Services provided a PowerPoint Presentation to the Commission highlighting the following:

- Review of tax requisition formula;
- Non-market change assessment;
- 2019 property assessment review; and
- Presentation of individual proposed financial plans for the Regional Airpark (budget 301), Arena and Dan Sharers Aquatic Centre (budget 709), Recreation (Budget 710), and Almer Carlson Pool (Budget 711).

Mr. Veenbaas noted that the direction from the Commission would be consolidated into the 2019-2023 Financial Plan for the FVRD Board's consideration at the March 2019 Board meeting.

4.2 Recreation, Culture and Airpark Services (RCAS) - Budget 301 (Regional Airpark)

Mr. Veenbaas highlighted this individual proposed budget, noting a slight increase in capital reserve allocation.

ROBB/ADAMSON

THAT the Recreation, Culture & Airpark Services Commission recommend the DRAFT 2019-2023 RCAS Financial Plan for Budget 301 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2019-2023 Five Year Financial Plan Bylaw.

CARRIED

4.3 Recreation, Culture & Airpark Services (RCAS) - Budget 709 (Arena/DSAC)

Mr. Veenbaas highlighted this individual proposed budget, noting a requisition increase of 2.3%.

ADAMSON/FISCHER

THAT the Recreation, Culture & Airpark Services Commission recommend the DRAFT 2019-2023 RCAS Financial Plan for Budget 709 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2019-2023 Five Year Financial Plan Bylaw.

CARRIED

4.4 Recreation, Culture & Airpark Services (RCAS) - Budget 710 (Recreation)

Mr. Veenbaas provided an overview for this proposed budget. Discussion ensued and the Commission provided staff with direction with respect to amending this proposed budget to allow for no increased taxation, rather than a 2.6 decrease.

ADAMSON/FISCHER

THAT the Recreation, Culture & Airpark Services Commission recommend the DRAFT 2019-2023 RCAS Financial Plan for Budget 710, as amended, be forwarded to the Fraser Valley Regional District Board for inclusion in the 2019-2023 Five Year Financial Plan Bylaw.

CARRIED

4.5 Recreation, Culture & Airpark Services (RCAS) - Budget 711 (Almer Carlson Pool)

Mr. Veenbaas highlighted the proposed budget, and noted a slight budget increase due to a number of facility improvement projects planned for 2019.

FISCHER/ROBB

THAT the Recreation, Culture & Airpark Services Commission recommend the DRAFT 2019-2023 RCAS Financial Plan for Budget 711 be forwarded to the Fraser Valley Regional District Board for inclusion in the 2019-2023 Five Year Financial Plan Bylaw.

CARRIED

4.6 RCAS 2019-2023 Capital and Major Maintenance Plan

The 2019-2023 Capital and Major Maintenance Plan and draft 2019 capital and major maintenance timeline was provided for information.

Jody Castle, Manager of Recreation, Culture & Airpark Services highlighted a number of capital projects planned for 2019, including the Recreation Centre mezzanine and arena scoreboard replacements.

5. NEW BUSINESS

5.1 RCAS Commission Strategic Planning Session

It was noted that staff would be scheduling a date for the Strategic Planning Session.

ADAMO/ADAMSON

THAT a Recreation, Culture and Airpark Services strategic planning session be held in 2019.

CARRIED

5.2 Regional Airpark Spring Maintenance

Ms. Castle provided an update to the Commission regarding the Vancouver Soaring Association's (VSA) interest in providing volunteers to assist with Regional Airpark Spring maintenance. Concerns regarding liability were raised, and Ms. Castle advised that she will discuss insurance coverage requirements with the VSA.

5.3 Revised RCAS Donation Policy

Ms. Castle provided an overview of the proposed amendments to the RCAS Donation Policy. Discussion ensued with respect to the provision of individual passes.

ROBB/ADAMO

THAT the revised Recreation, Culture and Airpark Services Donation Policy be approved;

AND THAT staff provide quarterly updates of the Community Facility Use Grant to the RCAS Commission.

CARRIED

5.4 Community Better Challenge

Comments were offered regarding the ParticipACTION Community Better Challenge, and it was noted that this challenge involves online tracking of physical activity. This Challenge involves opportunity for partnerships and is hoped to increase engagement with Recreation Centre users.

ADAMO/FISCHER

THAT staff be directed to create a committee for the Community Better Challenge from May 31 - June 16, 2019;

AND THAT staff track patron physical activity at the recreation centre during the challenge.

CARRIED

5.5 VSA Short Term Land Lease

FISCHER/ADAMO

THAT the Fraser Valley Regional District Board of Directors approve renewal of the Fraser Valley Regional District land lease agreement with the Vancouver Soaring Association (VSA) for the period of March 15, 2019 to November 17, 2019 in the amount of \$984.90 excluding GST with an option for annual renewal up to a maximum of five years;

AND THAT the letter of agreement be forwarded to the Fraser Valley Regional District Board for authorization and execution of the agreement.

CARRIED

6. RESOLUTION TO CLOSE MEETING

ADAMSON/ADAMO

THAT the meeting be closed to the public, except for Senior Staff, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(c) of the *Community Charter* - labour relation or other employee relations.

CARRIED

The open meeting was adjourned at 7:09 p.m.

7. RECONVENE OPEN MEETING

The open meeting of the Recreation, Culture & Airpark Services Commission was reconvened at 7:22 p.m.

8. REPORTS BY COMMISSION MEMBERS

None.

9. RISE AND REPORT OUT OF CLOSED MEETING

None.

10. NEXT MEETING

Due to a conflict with the scheduled meeting date of May 29, 2019, the May meeting of the Recreation, Culture & Airpark Services Commission has been rescheduled for Tuesday, May 14 at 6:30 p.m.

11. ADJOURNMENT

ADAMO/FISCHER

THAT the Recreation, Culture and Airpark Services Commission Open Meeting of March 5, 2019 be adjourned.

CARRIED

The Open meeting of the Recreation Culture & Airpark Services Commission was adjourned at 7:24 p.m.

MINUTES CERTIFIED CORRECT:

Terry Raymond, Chair

Corporate Officer/Deputy