

To: CAO for the Electoral Area Services Committee  
From: Jaime Reilly, Manager of Corporate Administration

Date: 2019-03-12  
File No: 0870-20-Deroche

**Subject: Letter of Agreement with Deroche Farmers Market Society**

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### RECOMMENDATION

**THAT** the Fraser Valley Regional District Board authorize its signatories to enter into an agreement with the Deroche Farmers Market Society for the period June 1 to September 14, 2019, for rental of space at the FVRD Deroche Community Access Centre at a total cost of \$400.

#### STRATEGIC AREA(S) OF FOCUS

Support Environmental Stewardship  
Foster a Strong & Diverse Economy  
Support Healthy & Sustainable Community

#### PRIORITIES

Priority #4 Tourism

### BACKGROUND

The FVRD holds property and operates a satellite office located in Deroche, BC. In 2015, the Board approved the use of the Deroche Community Access Centre by the Deroche Farmers Market Society on a trial basis. The Deroche Office is an ideal location for the farmers market, as it is at the crossroads of the Lougheed Highway and North Deroche Road.

The Deroche Farmers Market has held their markets on Friday nights at the Deroche Office for a number of years, and in 2018 found great success in changing their markets to Saturday mornings. Following the success of these markets, the Society has approached the FVRD requesting the use of the Deroche Office parking lot.

The Deroche Community Access Centre Rentals Policy and Procedure sets a flat rental fee of \$25 per day for rentals of the Deroche Office.

### DISCUSSION

The farmers markets have been held in the parking lot and grounds of the Deroche Office on Saturday mornings between 8am and 3pm. The Society would be allowed use of the parking lot, grounds, community meeting room, kitchen and common area washrooms of the Deroche Office, and would be responsible for the clean-up of these areas.

**COST**

No additional cost to the FVRD. This agreement will generate revenue of \$400.

**COMMENTS BY:**

**Mike Veenbaas, Director of Financial Services**

Reviewed and supported.

**Paul Gipps, Chief Administrative Officer**

Reviewed and supported.