

**FRASER VALLEY REGIONAL DISTRICT**

**ELECTORAL AREA SERVICES COMMITTEE**

**OPEN MEETING AGENDA**

Thursday, May 9, 2024

1:30 pm

In person at FVRD Boardroom & by Zoom Conference Call

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1. LAND ACKNOWLEDGEMENT
2. CALL TO ORDER
3. CHAIR'S REPORT ON REGIONAL AND CORPORATE SERVICES COMMITTEE MEETING
4. APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS

**MOTION FOR CONSIDERATION**

**THAT** the Agenda, Addenda and Late Items for the Electoral Area Services Committee Open Meeting of May 9, 2024 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

5. DELEGATIONS AND PRESENTATIONS

5.1 **Seasonal Outlook**

- Staff presentation by Tarina Colledge, Manager of Emergency Management

6. MINUTES/MATTERS ARISING

6.1 **Draft Electoral Area Services Committee Meeting Minutes - April 11, 2024**

**MOTION FOR CONSIDERATION**

**THAT** the Minutes of the Electoral Area Services Committee Open Meeting held April 11, 2024 be adopted.

7. LEGISLATIVE SERVICES

7.1 **Bylaw Offence Notice Enforcement Amendment Bylaw No. 1724, 2024**

- Corporate report dated May 9, 2024 by Jaime Van Nes, Director of Legislative Services
- Draft Bylaw No. 1724, 2024

#### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board give three readings and adoption to the bylaw cited as Fraser Valley Regional District Bylaw Offence Notice Enforcement Amendment Bylaw No. 1724, 2024

### **8. FINANCE**

#### **8.1 2023 Electoral Area Annual Development Cost Charge Report**

##### ***FOR INFORMATION ONLY***

- Corporate report dated May 9, 2024 by Jaimie Howell, Accounting Clerk III

#### **8.2 2024 Grant-in-Aid Request - Cultus Lake Fire Department Association, Electoral Area H**

- Corporate report dated May 9, 2023 by Melanie Jones, Accountant
- Grant-in-Aid Application

#### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board authorize a grant-in-aid in the amount of \$1,000 to the Cultus Lake Fire Department Association, funded from the 2024 Electoral Area H grant-in-aid budget to help fund membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

#### **8.3 2024 Grant-in-Aid Request – Columbia Valley Fire Department Association, Electoral Area H**

- Corporate report dated May 9, 2023 by Melanie Jones, Accountant
- Grant-in-Aid Application

#### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board approve a grant-in-aid in the amount of \$1,000 to the Columbia Valley Fire Department Association, funded from the 2024 Electoral Area H grant-in-aid budget to help offset the cost of membership activities in appreciation of the volunteer work and dedication that the members provide to their communities.

### **9. PLANNING, BUILDING INSPECTION AND BYLAW ENFORCEMENT**

#### **9.1 Area C Official Community Plan and Associated Neighbourhood Plans – Process for Bylaw Consideration**

- Staff presentation by Katelyn Hipwell, Planner II
- Corporate report dated May 9, 2024 by Katelyn Hipwell, Planner II

#### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board direct staff to proceed with **Option 1 – Combined** for

the combined consideration of the new Area C Official Community Plan, Harrison Mills Neighbourhood Plan, and Lake Errock Neighbourhood Plan bylaws.

## **9.2 Building Department Update**

### ***FOR INFORMATION ONLY***

- Corporate report dated May 9, 2024 by Bill Ozeroff, Manager of Inspection Services

## **9.3 FVRD Active Transportation Network Plan Phase 3 – Round Two Engagement Summary**

### ***FOR INFORMATION ONLY***

- Corporate report dated May 9, 2024 by Melissa Geddert, Planner I and Andrea Antifaeff, Planner I
- FVRD Active Transportation Network Plan Open House Boards and Network Maps
- FVRD Active Transportation Network Plan Round 2 Engagement - Community Meetings Presentation
- Round 2 Online Engagement Summary

## **10. ELECTORAL AREA EMERGENCY SERVICES**

### **10.1 FIRE SERVICES**

#### **10.1.1 Fire Departments – 2023 Statistics**

##### ***FOR INFORMATION ONLY***

- Corporate report dated May 9, 2024 by Deanne Bozek, Protective Services Specialist & Trina Douglas, Manager of Protective Services

#### **10.1.2 2024 Deployment of Fire Departments for Out-of-Region Wildfire Events**

- Corporate report dated May 9, 2024 by Deanne Bozek, Protective Services Specialist and Trina Douglas, Manager of Protective Services
- BC Structure Firefighter Minimum Training Standards
- 2024 Wildland Urban Interface Fire Department Resource Availability Form
- Letter from BC Wildfire Service (January 15, 2024)
- Inter-Agency Agreement (April 6, 2023)

##### **MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board provide pre-approval for its Electoral Area fire departments to assist the Province as needed during the 2024 wildfire season, contingent on the assurance that adequate resources remain for coverage of local emergencies,

AND THAT approval be obtained at the time of the specific request by the Chief Administrative Officer, who will consult with the fire department's corresponding Electoral Area Director(s) when time permits.

**10.2     EMERGENCY MANAGEMENT**

**10.2.1     Recovery Management Services – Kookipi Creek Wildfire**

***FOR INFORMATION ONLY***

- Corporate report dated May 9, 2024 by Tarina Colledge, Manager of Emergency Management

**10.2.2     2023 Wildfire Fuel Management Prescriptions**

***FOR INFORMATION ONLY***

- Corporate report dated May 9, 2024 by Andrew Schellenberg, Emergency Management Coordinator

**10.2.3     Community Emergency Preparedness Fund (CEPF) Evacuation Route Planning Grant 2024 Endorsement Request**

- Corporate report dated May 9, 2024 by Jonathan Kohan, Emergency Management Specialist

**MOTION FOR CONSIDERATION**

**THAT** the Fraser Valley Regional District Board endorse a grant application to the 2024 UBCM Community Emergency Preparedness Fund Evacuation Route Planning grant and confirm that FVRD will provide for the overall management of this grant should the grant application be approved.

**11.     ADDENDA ITEMS/LATE ITEMS**

**12.     REPORTS BY STAFF**

**13.     REPORTS BY ELECTORAL AREA DIRECTORS**

**14.     PUBLIC QUESTION PERIOD FOR ITEMS RELEVANT TO AGENDA**

**IN PERSON PARTICIPATION**

FVRD Board Room

**ONLINE PARTICIPATION**

Questions can be emailed to [info@fvrld.ca](mailto:info@fvrld.ca) before 1 pm, May 8, 2024. Alternatively, you may participate in public question period live on Zoom, by phone or computer using the Zoom information provided on the FVRD website.

**15.     ADJOURNMENT**

**MOTION FOR CONSIDERATION**

**THAT** the Electoral Area Services Committee Open Meeting of May 9, 2024 be adjourned.